

SILVERTON URBAN RENEWAL AGENCY MEETING AGENDA

Silverton Community Center – Council Chambers – 410 S. Water St., Silverton, OR

American with Disabilities Act – The City of Silverton intends to comply with the A.D.A. The meeting location is accessible to individuals needing special accommodations such as a sign language interpreter, headphones, or other special accommodations for the hearing impaired. To participate, please contact the City Clerk at 503-874-2216 at least 48 hours prior to the meeting.

A copy of the packet and materials, are available for review Monday through Friday 8:00 am to 5:00 pm in the City Manager's Office at the Silverton City Hall, located at 306 South Water Street. All documents will be available on our website at www.silverton.or.us.

MONDAY, FEBRUARY 6, 2017 6:45 PM

- I. OPENING CEREMONIES: Call to Order, Pledge Of Allegiance & Roll Call**
- II. PUBLIC COMMENT – Items Not On The Agenda**
- III. APPROVAL OF MINUTES – Approval Of Minutes From The Meeting Held January 23, 2017.**
- IV. DISCUSSION –**
 - 4.1 Appointment To The Urban Renewal Advisory Committee**
- V. ADJOURNMENT**

CITY OF SILVERTON

URBAN RENEWAL AGENCY MINUTES

Silverton Community Center – Council Chambers – 421 South Water St.

January 23, 2017, 6:00 P.M.

I. OPENING CEREMONIES – Call To Order, Pledge Of Allegiance & Roll Call

Chairman Lewis called the Meeting to order at 6:00 p.m.

Present	Absent	
X		Chairman Rick Lewis
X		Kyle Palmer
X		Laurie Carter
X		Jim Sears
X		Jason Freilinger
X		Matt Plummer
X		Dana Smith

Staff Present:

Outgoing City Manager, Bob Willoughby; City Manager, Christy Wurster; Community Development Director, Jason Gottgetreu; and City Clerk, Lisa Figueroa

II. APPROVAL OF MINUTES

Board Member Palmer moved to approve the Minutes of the Meeting held on July 6, 2015, July 11, 2016 and September 12, 2016 as presented. Board Member Carter seconded the motion and it carried as follows:

Aye: Jim Sears
 Dana Smith – Abstained from September 12, 2016
 Rick Lewis
 Kyle Palmer
 Laurie Carter
 Jason Freilinger
 Abstain: Matt Plummer

III. DISCUSSION/ACTION

3.1 Resolution No. 2017-01 – A Resolution Authorizing Signers On Urban Renewal Bank Accounts

Board Member Smith moved to approve Resolution No. 2017-01, A Resolution Of The City Of Silverton Urban Renewal Agency (SURA) Board Of Directors Authorizing Signers On City Bank Accounts.

Board Member Palmer seconded the motion and it carried as follows:

Aye: Jim Sears
Matt Plummer
Dana Smith
Rick Lewis
Kyle Palmer
Laurie Carter
Jason Freilinger
Nay: None

3.2 Resolution No. 2017-02 – A Resolution Appointing The Citizen Members To The Silverton Urban Renewal Agency Budget Committee

City Clerk Lisa Figueroa indicated the Urban Renewal Agency (URA) is a separate entity from the City and the procedure to recruit for the URA Budget Committee would have to be a separate process when recruiting for the City Budget Committee. She said this process would establish the City Budget Committee members as the Urban Renewal Budget Committee.

Board Member Carter moved to approve Resolution No. 2017-02, A Resolution Of The Silverton Urban Renewal Agency Board Of Directors Appointing Citizen Members To The Silverton Urban Renewal Agency Budget Committee. Board Member Palmer seconded the motion and it carried as follows:

Aye: Jim Sears
Matt Plummer
Dana Smith
Rick Lewis
Kyle Palmer
Laurie Carter
Jason Freilinger
Nay: None

Councilor Carter raised a question in regards to downtown business offices versus retail space. Community Development Director Jason Gottgetreu indicated both uses are permitted within that Zoning District.

IV. ADJOURNMENT

The Meeting adjourned at 6:15 p.m.

Respectfully Submitted By:

/s/Lisa Figueroa, City Clerk

**BOARD REPORT:
SILVERTON URBAN RENEWAL AGENCY**

	Agenda Item No.: 4.1	Topic: Appointment To The Urban Renewal Advisory Committee
	Report No.: 17-03	
	Agenda Type: DISCUSSION/ACTION	
	Meeting Date: February 6, 2017	Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Prepared By: Lisa Figueroa	Reviewed By: Christy S. Wurster	Approved By: Christy S. Wurster

RECOMMENDED MOTION:

Staff recommends a motion to appoint an individual to the Urban Renewal Advisory Committee (URAC) as recommended by the Board Chair.

BACKGROUND:

Former member, Aylene Geringer sold her business, the Chocolate Box, which made her ineligible to serve on the URAC. A month long recruitment was held and two applications were received. The Board Chair will make a recommendation to the Board.

BUDGET IMPACT: **FY(s):** N/A **Funding Source:** N/A

Attachments:

1. Applications

From: noreply@civicplus.com
To: [Lisa Figueroa](#)
Subject: Online Form Submittal: Committee Volunteer Application
Date: Wednesday, December 21, 2016 10:54:40 AM

Committee Volunteer Application

Information

Please fill in all required fields.

First Name	Aaron
Last Name	Huddart
Address1	4206 Edison Rd. NE
Apt #	<i>Field not completed.</i>
Address2	<i>Field not completed.</i>
City	Silverton
State	OR
Zip	97381
E-mail Address	AaronL@1791.com
Committee You Are Applying For	Urban Renewal Advisory Committee
If you are a business or property owner, which business or property do you own?	Huddart Family LLC
How long have you lived in Silverton?	0-4 years
Education and Work Experience	
Occupation	Executive Management
Business Phone Number	5038741805
Business Address	109 South First St.
City	Silverton
State	Oregon

Zip	97381
Work Related Experience	Business management, retail management, prior Planning Commission experience in previous city, Board Chair of North Willamette Valley Habitat for Humanity
Education	High School, 2-3 years of college, previous Insurance Licence holder

Organization Membership Information

Have you served on any Boards or Volunteer Committee(s) before?	Yes
If yes, please provide additional information.	Gladstone Budget Committee, Gladstone Planning Commission, Oak Grove Water District Budget Committee
Are you currently serving on other Boards or Volunteer Committees?	Yes
If yes, what Committee(s) are you serving on?	Board Chair of North Willamette Valley Habitat for Humanity, Treasurer of Huddart Family Foundation

For more information on each Committee, please visit the Boards and Commissions page.

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
To: [Lisa Figueroa](#)
Subject: Online Form Submittal: Committee Volunteer Application
Date: Sunday, January 08, 2017 3:03:09 PM

Committee Volunteer Application

Information

Please fill in all required fields.

First Name	Christine
Last Name	Guenther
Address1	323 McClaine Street
Apt #	<i>Field not completed.</i>
Address2	<i>Field not completed.</i>
City	Silverton
State	OR
Zip	97381
Phone Number	503-873-4429
E-mail Address	scottandchristine.guenther@gmail.com
Committee You Are Applying For	Urban Renewal Advisory Committee
If you are a business or property owner, which business or property do you own?	We own three historic properties in Silverton with two being rentals.
What is the address of that business or property?	323 McClaine Street; 412 West Main Street; 1539 Pine Street.
How long have you lived in Silverton?	10+

Education and Work Experience

Occupation	SFSD Kindergarten Teacher
Business Phone Number	503-873-4428

Business Address	Silver Crest Elementary
City	Silverton
State	OR
Zip	97381

Work Related Experience	Historic Landmarks Commission from 2006-present; Silverton Country Historical Society Lifetime Member and past Board Secretary; Silverton Heritage Home Tour Organizer, and actively involved in restoring historic homes with three in Silverton -- a 1908 Edwardian home that we live in, an 1898 Queen Anne Victorian, a 1920's Craftsman bungalow, and a 1915 beach cottage in Oceanlake.
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Education	BA in Elementary Education from Western Oregon State
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Organization Membership Information

Have you served on any Boards or Volunteer Committee(s) before?	Yes
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If yes, please provide additional information.	10 years on the Historic Landmarks Commission (current) ; 10 years on Canyonview Equestrian College's Board; 5 years on the Salem Saddle Club Board (current) ; Silverton's 150th Anniversary Committee; Silverton Country Historical Society's Historic Home Committee.
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Are you currently serving on other Boards or Volunteer Committees?	Yes
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If yes, what Committee(s) are you serving on?	See above.
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For more information on each Committee, please visit the Boards and Commissions page.

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