



City of Silverton
 306 S Water Street
 Silverton, OR 97381
 (503) 874-2207
 Fax (503) 873-3210

FOR OFFICE USE ONLY

Site Address: _____

Permit # _____

SUBCONTRACTOR REGISTRATION - New Home Construction Only

Mechanical Contractor Information:

Contractor:		Contractor's Board No.
Mailing Address:		
Phone:	Fax:	Cell:

Plumbing Contractor Information:

Contractor:		Contractor's Board No.
Plumber's Board License:	Journeyman Plumbers License:	
Mailing Address:		
Phone:	Fax:	Cell:

Electrical Contractor Information:

Contractor:		Contractor's Board No.
Contractor License No.:	Supervisor License No.:	
Mailing Address:		
Phone:	Fax:	Cell:
Signature of Supervising Electrician:		

Landscape Contractor Information:

Contractor:		Landscape Board No.
Mailing Address:		
Phone:	Fax:	Cell:



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Permit No. _____
 Address _____
 Contractor _____

Simple Plan Complex Plan

BUILDING PERMIT APPLICATION CHECKLIST

The following items are required for plan review:		Yes	No	N/A
1.	<u>3</u> Complete sets of legible plans drawn to scale , showing conformance to the applicable local and state building codes. Lateral design details and connections must be incorporated into the plans or on a separate full size sheet attached to the plans with cross-references between plan location and details. Plan review cannot be completed if copyright violations exist.			
2.	Site/Plot plan drawn to scale. The plan must show: lot and building setback dimensions; property corner elevations (if there is more than 4-ft. Elevation differential, the site plan must show contour lines at 2-ft intervals); location of easements and driveway, footprint of structure (including decks), location of wells/septic systems, utility locations, direction indicator, lot area, building coverage area, percentage of coverage, impervious area, existing structures on site, and surface drainage.			
3.	Foundation plan. Show dimensions, anchor bolts, any hold-downs and reinforcing pads, connection details, vent size and location to match #7 and #13.			
4.	Floor plan. Show all dimensions, room identification, window size, location of smoke detectors, water heater, furnace, ventilation fans, plumbing fixtures, balconies and decks 30 inches above grade, attic access/crawl space access.			
5.	Cross section(s) and details. Show all framing member sizes and spacing such as floor beams, headers, joists, sub-floor, wall construction, roof construction. More than one cross section may be required to clearly portray construction. Show details of all wall and roof sheathing, roofing, roof slope, ceiling heights, siding material, footings and foundation, stairs, fireplace construction, thermal insulation, etc:			
6.	Elevation views. Provide elevations for new construction; minimum of two elevations for additions and remodels. Exterior elevations must reflect the actual grade if the change in grade is greater than 4 ft at building envelope. Full size sheet addendums showing foundation elevations with cross-references are acceptable.			
7.	Wall bracing (prescriptive path) and/or lateral analysis plans. Must indicate details and locations; for non-prescriptive path analysis provide specifications and calculations to engineering standards.			
8.	Floor/roof framing plans are required for all floors/roof assemblies indicating member sizing spacing and bearing locations. Show location of attic ventilation.			
9.	Basement and retaining walls cross sections and details showing placement of rebar shall be provided.			
10.	Beam calculations. Provide two sets of calculations using current code design values for all beams and multiple joists over 8 feet in length and/or any beam/joist carrying a non-uniform load.			
11.	Manufactured floor/roof truss design details			
12.	Energy Code Compliance. Identify the prescriptive path or provide calculations.			
13.	Engineer's calculations when required or provided , (i.e. shear wall, roof truss shall be stamped by an engineer or architect licensed in Oregon and shall be shown to be applicable to the project under review.			

Checklist must be completed before plan review start date. Minor changes or notes on submitted plans may be in blue or black ink.
 Red ink is reserved for department use only.

City of Silverton
Public Works Department
306 South Water Street
Silverton, OR 97381
(503) 873-8679
fax (503) 873-3210



RIGHT OF WAY SIDEWALK AND/OR DRIVEWAY PERMIT APPLICATION

Job Address: _____

Property Owner:

Contractor:

Name: _____

Name: _____

Address: _____

Address: _____

Telephone: _____

Telephone: _____

CCB: _____

Insurance Co. _____

Liability Policy# _____

Property Use: Residential Commercial

Conditions:

The listed fees do not include any additional permit fees from ODOT or Marion County, if they apply. The permit fees and deposits are separate and independent of each other.

Performance Deposits are waived under the following conditions only:

- a. Improvements have qualified for, and are made under the 50/50 Sidewalk Program, or funded solely by property owner.
- b. Improvements are made as part of a project requiring a building permit where final occupancy must be granted. (I. E. new construction, remodel or addition.). Building Department to include the City Engineer or his designee's approval of any required public sidewalk construction as a condition to the occupancy permit.
- c. Express permission given by the Director of Public Works due to unique circumstances.

A general Public Works Project Permit must be taken out for all other types of Public ROW infrastructure (i.e. water, storm, sanitary sewers, related street cuts, project related sidewalk and driveway), and all applicable fees to be paid, all applicable requirements to be met.

I hereby acknowledge that I have read this application and state that the foregoing is correct. I agree to comply with all City Ordinances, special provisions and City standards included herein.

I shall indemnify and save harmless the City of Silverton and its employees from all suits actions, or claims of any character brought because of any injuries and/or damages received or sustained by any person, or property on account of the operations of myself, my subcontractors or the employees of either; or on account of or in consequence of any neglect in safeguarding the work; or because of any act or omission, neglect or misconduct of myself.

Applicant: _____ Date: _____

Proposed Improvement – Please Check Box: (fees per Resolution 08-01 Adopted Jan. 7, 2008)

	Fee	Total Fee
SIDEWALK only - or SIDEWALK and DRIVEWAY COMBINATION (new or replacement)	\$88.00	
Returnable Performance Deposit	\$8.00/sq.ft.	
DRIVEWAY ONLY (New or Replacement, includes curbing at bottom and wings)		
New or Replacement Construction Permit Fee	\$88.00	
Returnable Performance Deposit	\$8.00/sq.ft.	
CURBING (not part of driveway or sidewalk replacement)	\$88.00	
New or Replacement Construction Permit Fee		
Returnable Performance Deposit	\$20.00/lin.ft.	

FOR OFFICE USE ONLY:

Application Received: _____

By: _____

Fee: _____ Deposit: _____

Date: _____

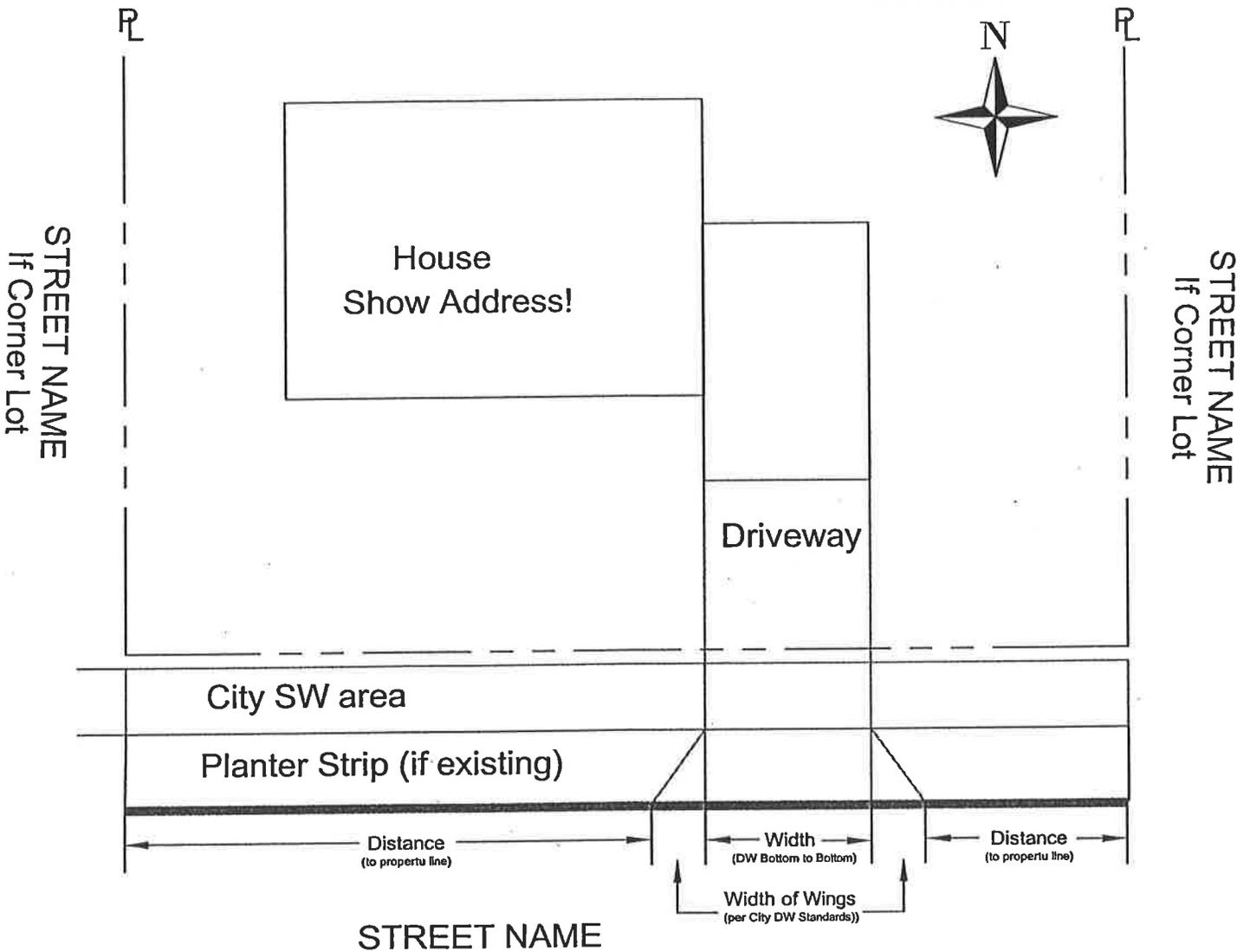
Receipt # _____

Deposit Refunded Date: _____

SIDEWALK AND DRIVEWAY SITE PLAN

Site Plan should include information as shown below:

Show North Arrow Direction



Site Plan should also include locations of the following:

- Water Meter Box
- Sanitary and/or Storm Sewer Cleanout Boxes (if known)
- Utility Lines in City ROW
- Catch Basins (if located in street fronting property)
- Fire Hydrant (if on property frontage)
- Existing Gate Valve Box
- Rain Drain and Curb Weepholes

**SITE PLAN MUST BE APPROVED BY
CITY ENGINEERING STAFF**