

CITY OF SILVERTON
CITY COUNCIL SPECIAL MEETING MINUTES

Silverton Community Center – Council Chambers – 421 South Water St.

February 25, 2020, 6:30 p.m. or immediately following the Urban Renewal Agency Special Meeting

I. OPENING CEREMONIES – Call to Order, Pledge of Allegiance & Roll Call

Mayor Palmer called the meeting to order at 7:11 p.m.

Present	Absent	
X	_____	Mayor Kyle Palmer
X	_____	Council President Jason Freilinger
X	_____	Jim Sears
X	_____	Matt Plummer
X	_____	Dana Smith
X	_____	Laurie Carter
X	_____	Crystal Neideigh

Staff Present:

City Manager, Christy Wurster; Assistant to the City Manager/HR Coordinator, Elizabeth Gray; and Assistant to the City Manager/City Clerk, Angela Speier

II. DISCUSSION/ACTION ITEMS

2.1 Fiscal Year 2020-2021 Goal Setting – John Morgan, Mid-Willamette Valley Council of Governments

Prior to the Goal Setting, John Morgan requested department directors provide a list of their accomplishments, the barriers and issues limiting the department in carrying out its work, and to forecast potential issues that will involve the Council other than normal business. Mr. Morgan reviewed the department responses with City Council. Council discussed the proposed departmental goal to move forward with the Parks Master Plan and how that would work with the potential ballot measure. Staff would like to move forward with the Plan, because the City would still maintain ownership of the parks and the district would provide the maintenance and programming under the potential ballot measure.

Councilor Carter proposed a goal to assess the current park capacity and explore how the City can require developers to dedicate .5 acres into their development plan to be set aside for parks space. After discussion later in the meeting it was decided to not include this as a goal at this time.

Goal 1: Develop a 10-year Strategic Plan

Objective 1.1

City Manager Wurster indicated staff has a draft RFP prepared to seek a consultant for this work. The actual work will likely take place next fiscal year. City Council decided to keep this objective the same.

Goal 2: Identify new means and methods for public outreach, communication and participation

Objective 2.1

Keep as is.

Objective 2.2

City Council decided to amend this objective to have the Citizen Involvement Committee evaluate: 1) the effectiveness of the implementation of the neighborhood association support; and 2) the SCYP class outcomes related to city outreach.

Goal 3: Maintain and Improve infrastructure and facilities for current and future citizens in an efficient, sustainable, and resilient manner

Objective 3.1

The years will be amended to read two (2) and seven (7) and the first bullet point removed.

Objective 3.2

Keep as is.

Objective 3.3

City Council would like to revisit the SDC methodology.

Objective 3.4

Mayor Palmer said he would like to identify a specific area in the objective. Council discussed the need to prioritize funding for safety improvements on N. James Street and Western Avenue. Councilor Sears voiced his concern about the cost of a project in that area, because the City does not have jurisdiction over those streets. He would like to see cost estimates for the project prior to approval. City Council discussed having staff approach Marion County to see if they would be interested in transferring Western Avenue to the City once it has been brought up to City standards.

Objective 3.5

Keep as is.

Objective 3.6

City Council decided to remove this objective from the goals.

Objective 3.7 (now Objective 3.6)

Keep as is.

Objective 3.8 (now Objective 3.7)

Keep as is.

Objective 3.9 (now Objective 3.8)

Keep as is.

Objective 3.10 (now Objective 3.9)

Keep as is.

Objective 3.11 (now Objective 3.10)

Keep as is.

Objective 3.12 (now Objective 3.11)

The public visioning piece of this objective has been completed. Council amended the objective to read: Evaluate and determine the future use of Pettit Property.

Objective 3.13 (now Objective 3.12)

Keep as is.

Objective 3.14

City Council decided to remove this objective from the goals, but it will remain on the Community Development Director's work plan.

Objective 3.15 (now Objective 3.13)

The Housing Needs Analysis is complete. The Council decided to amend the objective to read: Develop the Housing Strategy Implementation Plan.

Objective 3.16 (now Objective 3.14)

Keep as is.

Objective 3.17

This objective was completed and removed from the goals.

New Objective 3.15

City Council would like to apply for a feasibility grant in order to study the viability of an Aquifer Storage Recovery (ASR) with the City of Mt. Angel and move forward if the application is successful.

Goal 4: Implement policies and programs to maintain safety and quality of life

Objective 4.1

Keep as is.

New Objective 4.2

City Council added a new objective to further develop and implement strategies for supporting the homeless outreach in the community.

Objective 4.2 (now Objective 4.3)

Keep as is, but it could be accomplished this fiscal year.

Objective 4.3 (now Objective 4.4)

City Council removed the last sentence of this objective.

Objective 4.4 (now Objective 4.5)

City Council amended the objective to add "and continue to" implement sustainable energy program to lessen carbon footprint and achieve energy sustainability goals.

Objective 4.5 (now Objective 4.6)

Keep as is.

Objective 4.6

This objective was completed and removed from the goals.

Objective 4.7

Keep as is.

Objective 4.8

City Council amended the objective to remove the public works standards, to read: Update development code with long-term environmental impacts in mind.

Objective 4.9

Keep as is.

New Objective 4.10

City Council added a new goal to develop and adopt a Bike Master Plan.

Goal 5: Provide efficient and fiscally sound municipal services

Objective 5.1

This objective was completed and removed from the goals.

Objective 5.2

This objective was completed and removed from the goals.

Objective 5.3 (now Objective 5.1)

Keep as is.

Objective 5.4 (now Objective 5.2)

Keep as is.

III. COUNCIL COMMUNICATIONS – None

IV. ADJOURNMENT

Councilor Smith made a motion to adjourn and Mayor Palmer adjourned the meeting at 9:36 p.m.

Respectfully submitted by:

/s/Angela Speier, Assistant to the City Manager/City Clerk

CITY OF SILVERTON
~~2019-2020-2020-2021~~ CITY COUNCIL GOALS
 Adopted ~~April 1, 2019~~ May 4, 2020



Mission Statement

To provide exceptional public service that ensures safety, maintains infrastructure, preserves our unique heritage, and protects natural resources while proactively pursuing emerging opportunities to enhance our quality of life.

Vision Statement – Vision for Silverton in 2035

We envision a Silverton that honors its history, traditions and heritage, embraces diversity, encouraging thoughtful change while celebrating our past, present and future. Our future Silverton is a connected community with broad citizen engagement, a clear vision for the future, and a detailed plan of action to achieve it. We envision a Silverton with a strong economy and viable, locally owned businesses, carefully balancing economic growth with our continued small-town livability, quality of life and affordability. Our Silverton is guided by a comprehensive plan for our future growth, with strong leadership, meaningful public involvement, informed decisions, and agreement on our community’s key directions. We envision a Silverton that meets the basic needs of all of its residents, including quality jobs, affordable housing, accessible health care, and community safety. Education in our Silverton is a top priority for the entire community, providing our students with the best start in life, driving our community’s progress, and shaping its future.

GOAL 1: Develop a 10-year Strategic Plan			
	Objective	Time Frame	Progress Details (updated quarterly)
1.1	Develop a 10-year Strategic Plan that encompasses the following elements: mission, vision, organizational values, significant issues and challenges facing the organization, goals and objectives, and actions and/or strategies. (Note: This goal is important to the City Council, but not time urgent. Council wants to minimize the cost of completion of the strategic plan.)	FY 2019-20 if time allows <u>2020-</u> <u>2021</u>	•

Goal 2: Identify new means and methods for public outreach, communication and participation			
	Objective	Time Frame	Progress Details (updated quarterly)
2.1	Update city website to make more searchable and user friendly and provide an increased social media presence including use of videos to educate the public on city services and processes.	FY 2019- <u>2020-2021</u>	•

2.2	Reconvene Citizen Involvement Committee to make recommendations on the formation and support of neighborhood associations. Citizen Involvement Committee to evaluate: 1) the effectiveness of the implementation of the neighborhood association support; and 2) the SCYP class outcomes related to public outreach.	FY 2019- 2020-2021	•
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Goal 3: Maintain and improve infrastructure and facilities for current and future citizens in an efficient, sustainable, and resilient manner (Note: "Efficient manner" includes correct construction sequencing)			
	Objective	Time Frame	Progress Details (updated quarterly)
3.1	Continue planning for and build new Police Station within three-two (32) years, with plans to incorporate City Hall within eight-seven (87) years to include: <ul style="list-style-type: none"> • Determine future use with public input • Develop construction funding plan • Conduct facility needs assessment for civic center/city hall • Consider economy of scale by developing both facilities at the same time vs separate construction • Hire architectural firm to create conceptual ideas up to and including final full scale all-encompassing civic building with interconnection and design • Develop Master Plan (City Hall/Police Station/Park) • Enhance section on website to inform public of progress (to include photos and graphics) and solicit ideas for redevelopment 	FY 2019- 2020-2021	•
3.2	Finalize the updated Transportation Master Plan and begin implementation.	FY 2019- 2020-2021	•
3.3	Perform- Revisit SDC analysis methodology for transportation, water, waste water and storm water and related rate studies as appropriate.	FY 2019- 2020-2021	•
3.4	Identify funding strategies, <u>evaluate</u> and implement the development of infrastructure (sidewalks, bike paths, street lights, stormwater, and speed	FY 2019- 2020-2021	•

	calming devices) to facilitate infill, improve safety, and connectivity between developed areas generally, with priority to safe routes-access to school corridors <u>including N. James and Western Streets. This includes staff working with Marion County on a jurisdictional transfer.</u>		
3.5	Complete Old Mill Park improvements.	FY 2019-2020-2021	•
3.6	Update street signage in compliance with MUTCD requirements.	FY 2019-20	•
3.76	Reconstruct McClaine Street and evaluate re-engineering of the intersection of McClaine and Westfield/C Street.	FY 2019-2020-2021	•
3.87	Improve streetscape and multi-modal connections to South Water Street.	FY 2019-2020-2021	•
3.98	Evaluate recommended pool facility improvements, including a slope stability study of the adjacent stream bank.	FY 2019-2020-2021	•
3.109	Improve pavement condition of Second Street from the railroad tracks to Jefferson Street.	FY 2019-2020-2021	•
3.1110	Use the Northside Addition as a focus area to create a model to assess overall improvements needed, create a cost analysis, provide funding options to move forward and use that model in other areas of Silverton.	Begin FY 2019-2020-2021	•
3.1211	Conduct public visioning process taking cost into account for determining <u>Evaluate and determine the</u> future use of Pettit Property.	Begin FY 2019-2020-2021	•
3.1312	Assist the URA in developing the scope of the redevelopment of the Westfield property, including possible use as affordable housing and/or assisted living.	FY 2019-2020-2019	•
3.14	Amend Urban Growth Boundary and develop Master Plan for the Ike Mooney Property (Park and Fire Substation).	FY 2019-20/2020-21	•

3.1513	Begin-Develop the housing-needs-analysis-and-evaluate-other comprehensive-plan-elements-needing-amendment_strategy implementation plan.	FY 2019-2020 -2021	•
3.1614	Evaluate the structural condition of the Abiqua Dam and fish ladder and develop CIP for improvements (WTP).	FY 2019-2020 -2021	•
3.17	Work-with-the-Army-Corps-of-Engineers-to-develop-a-plan-to-restore storage-capacity-at-the-Silverton-Reservoir.	FY 2019-20	•
3.15	<u>Apply for a feasibility grant in order to study the viability of an Aquifer Storage Recovery (ASR) with the City of Mt. Angel and move forward if the application is successful.</u>	<u>FY 2020-2021</u>	<u>•</u>

Goal 4: Implement policies and programs to maintain safety and quality of life			
	Objective	Time Frame	Progress Details (updated quarterly)
4.1	Further develop and implement strategies for affordable housing (including exploring public-private partnerships at Westfield).	FY 2019-2020 -2021	•
<u>4.2</u>	<u>Further develop and implement strategies for supporting homeless outreach in the community.</u>	<u>FY 2020-2021</u>	<u>•</u>
4.23	Consider ordinance setting out smoke-free downtown area.	FY 2019-2020 -2021	•
4.34	Examine means and methods for increasing street trees in areas that lack them. Develop methods to follow up on compliance with existing landscape development standards in new developments; existing landscape development standards and consider measures to protect white oaks and heritage trees in the city limits.	FY 2019-2020 -2021	•
4.45	Study ways with community partners <u>and continue</u> to implement sustainable energy program to lessen carbon footprint and achieve energy sustainability goals.	FY 2019-2020 -2021	•

4.5 6	In partnership with community organizations, state agencies, and the Urban Renewal Agency, evaluate ways to enhance beautification of city's gateways.	FY 2019- 2020-2021	•
4.6	Explore ways to increase high speed data options in the city by removing barriers to entry in the city code for installation of high speed wired or wireless data networks.	FY 2019-20	•
4.7	Update parks master plan to include adding other park/recreational amenities.	FY 2019- 2020-2021	•
4.8	Update public works standards and development code with long-term environmental impacts in mind.	FY 2019- 2020-2021	•
4.9	Explore the geographic expansion of transit service.	FY 2019- 2020-2021	•
<u>4.10</u>	<u>Develop and adopt a Bike Master Plan.</u>	<u>FY 2020-2021</u>	<u>•</u>

Goal 5: Provide efficient and fiscally sound municipal services

	Objective	Time Frame	Progress Details (updated quarterly)
5.1	Assess the practicality and feasibility of establishing a Parks and Recreation District.	FY 2019-20	•
5.2	Determine strategy to repay the Sewer SDC Fund for purchase of the remaining portion of the Pettit property.	FY 2019-20	•
5.3 1	Aggressively pursue funding opportunities for large scale water improvement projects (Silver Creek Raw Water Line, Water Treatment Plant upgrade and 2 MG West-side Reservoir).	FY 2019- 2020-2021	•
5.4 2	Develop funding plan and timeline for replacement of water treatment plant #1.	FY 2019- 2020-2021	•