

CITY OF SILVERTON  
CITY COUNCIL MINUTES

Silverton Community Center – Council Chambers – 421 South Water St. and Zoom

August 3, 2020, 6:00 p.m.

**I. OPENING CEREMONIES – Call to Order & Roll Call**

Mayor Palmer called the meeting to order at 6:00 p.m. Mayor Palmer and City Clerk Angela Speier attended in the City Council Chambers. The rest of City Council and staff were present through the virtual meeting platform Zoom. Mayor Palmer explained this meeting is being held through Zoom due to Governor Brown’s Executive Order 20-16 and House Bill 4212.

<b>Present</b>	<b>Absent</b>	
<u>    X    </u>	<u>          </u>	Mayor Kyle Palmer
<u>    X    </u>	<u>          </u>	Council President Jason Freilinger
<u>    X    </u>	<u>          </u>	Jim Sears
<u>    X    </u>	<u>          </u>	Matt Plummer
<u>    X    </u>	<u>          </u>	Dana Smith
<u>    X    </u>	<u>          </u>	Laurie Carter
<u>    X    </u>	<u>          </u>	Crystal Neideigh

**Staff Present:**

City Manager, Christy Wurster; Chief of Police, Jim Anglemier; Community Development Director, Jason Gottgetreu; Public Works Director, Petra Schuetz; Assistant to the City Manager/HR Coordinator, Elizabeth Gray; and Assistant to the City Manager/City Clerk, Angela Speier

**II. APPROVAL OF MINUTES**

Councilor Carter made a motion to approve the minutes from the regular meeting held on July 6, 2020. Councilor Freilinger seconded the motion. There was no discussion and the motion passed 6-0 with Councilor Neideigh abstaining due to her absence from the meeting. Councilor Freilinger made a motion to approve the minutes from the special meeting held on July 20, 2020. Councilor Carter seconded the motion. There was no discussion and the motion passed unanimously (7-0).

**III. OATHS OF OFFICE/PUBLIC RECOGNITION**

**3.1 “If I Were Mayor” Student Contest winners**

Mayor Palmer recognized the winners of the “If I Were Mayor” Student Contest and noted Rieve Randall’s essay received an Honorable Mention at the statewide contest.

Poster: 1) Everett Sheldon and 2) Finn Yang

Essay: 1) Rieve L. Randall and 2) North Sheldon

#### **IV. PUBLIC COMMENT**

Mayor Palmer noted a written comment was received from Andrew Brenneman and was distributed to City Council prior to the meeting (see attachment 1).

#### **V. SCHEDULED PRESENTATIONS**

##### **5.1 Silverton Chamber of Commerce Monthly Update and Annual Report – Stacy Palmer**

Stacy Palmer, Executive Director of the Silverton Chamber of Commerce presented their Annual Report. The tourism industry has been impacted by COVID-19 and she updated the City Council on their operations. She explained they have been receiving a lot of member inquiries during the COVID-19 pandemic. She said they operate a number of different social media sites that are relevant for residents as well as visitors. The Chamber has seen a decrease in business relocation requests. They continue to market Silverton in various publications and recently released their new Visitor's Guide. Their biggest marketing event is the Shop Hop and they are planning on continuing with that event this fall.

##### **5.2 YMCA Annual Report – Brandon Lemon**

Mayor Palmer said this item has been pulled from the agenda due to a scheduling conflict. The YMCA will present their Annual Report at the September 14 City Council meeting.

#### **VI. PUBLIC HEARINGS**

##### **6.1 Ordinance No. 20-09 – Amending the Comprehensive Plan and adopting the 2020 Silverton Transportation System Plan (TSP) and Circulation Plan as a support document to the Comprehensive Plan and amending the Silverton Development Code as needed to implement the updated TSP**

Mayor Palmer called the public hearing regarding Ordinance No. 20-09 amending the Comprehensive Plan and adopting the 2020 Silverton TSP and Circulation Plan as a support document to the Comprehensive Plan and amending the Silverton Development Code as needed to implement the updated TSP to order at 6:24 p.m. No members of the City Council wished to abstain or declare a conflict of interest. Public Works Director Petra Schuetz reviewed the content and process for the TSP update and Circulation Plan which is a refinement to the TSP. There was a robust public outreach component built into the process. She reviewed the structure of the TSP and presented each chapter and its updated content. Chapter 5 includes a new street functional classification system, updated roadway cross section standards, and information on how to increase local street connectivity. Director Schuetz explained Neighborhood "Routes" have been changed to Neighborhood "Collectors" and "Constrained Collectors" has been added as a new street classification. She also displayed an updated roadway typical cross section standard that includes a multi-use path for certain collector streets. The cross section standards were updated for each street classification. The circulation plan includes a map of all existing dead end streets and identifies which streets could be extended in order to offer greater connectivity. The number of projects and the type of projects were discussed; in total the estimated cost for all the projects identified in the TSP is \$97.2 million. She explained how the projects were prioritized and reviewed the projects that are likely to be funded in the next 20 years.

Director Schuetz and Community Development Director Jason Gottgetreu reviewed the recommended Development Code amendments needed to implement the TSP. These include modifications to the intersection and driveway spacing standards, Traffic Impact Analysis Procedures, and consistency with "significant effect" rule.

Councilor Carter inquired as to why the Pine Street to Brown Street extension project was not included in the TSP, because that was a project identified to solve the Pine and James Street intersection issues. Director Gottgetreu explained that while previously that project was identified in the West Side Land Use and Transportation Plan, the engineers on this project are recommending a traffic signal or roundabout at the Pine and James Street intersection. He said some of the projects from the West Side Plan were carried forward into this TSP update; however, the Brown Street extension project was not. Councilor

Carter indicated she plans to vote no on the ordinance, because she feels that project is important and should be included in the plan.

Councilor Sears voiced his concern with the removal of that project as well. He would like to know how the engineer came to the conclusion to remove the extension, because a traffic signal might work at Pine and James, but there is still the issue at the intersection of James and N. Water Street. He thinks the extension makes the most sense and it did go through a lengthy public process during the West Side Plan. He would also like to know if the engineer did any modeling. Councilor Freilinger noted he agrees with Councilors Carter and Sears on the Brown Street extension project.

Director Gottgetreu said the Circulation Plan was accidentally left out as an attachment to the document. This means it will need to come before City Council again in September. Council could choose to continue this public hearing or close tonight's hearing and schedule an additional hearing at the September 14 meeting. He explained anyone providing public testimony tonight will need to be allowed to provide additional testimony at the September 14 meeting.

Gene Pfeifer, 1392 S. Water Street. Mr. Pfeifer said he appreciates the distribution route in the proposed TSP from Pioneer Drive to Evans Valley and Monitor Road. He asked what effort the City is making to provide either a right of first refusal for the property needed, or to do an intention with the owners, or to file a City intent on title.

Jacqueline Johnson, 514 S. 1st Street. Ms. Johnson liked seeing the shared pathways in the TSP and the bike lanes. These elements will make Silverton a more friendly community for everyone who lives here and it makes the City more sustainable.

Councilor Carter made a motion to continue the public hearing to the next regular City Council meeting. Councilor Smith seconded the motion. Councilor Sears said he has a number of questions regarding the TSP and asked if those should wait until after the public hearing is closed. Councilor Carter amended her motion and moved to close the public hearing. Councilor Smith was agreeable to this amendment. Public Works Director Petra Schuetz recommended posting Councilor Sears questions along with the engineer's response online prior to the next public hearing. Councilor Carter amended her motion to close the public hearing and schedule an additional public hearing on the TSP and Circulation Plan at the September 14, 2020 City Council meeting. Councilor Smith was agreeable to the amendment. There was no further discussion and the motion passed unanimously (7-0). Mayor Palmer closed the public hearing at 7:07 p.m.

Councilor Sears is concerned about the street designation for B Street and feels it should be designated as a neighborhood collector, similar to A Street. He would like to know why B Street was not included in the definition of a neighborhood collector. He said City Council requested the City develop a Bicycle Plan and asked how that plan will be incorporated into the TSP. Director Schuetz said she applied for a TGM grant to add an active transportation component into the TSP. She said if the City is awarded the grant the project could move forward this year and it would become a refinement plan to the TSP similar to the Circulation Plan. It would need to go through a similar public process as the TSP. Councilor Sears said there is a reference to the housing element and asked if it will be updated to reflect new population projections when annexations occur. Director Schuetz explained how the plans are updated to reflect changing demographics. Councilor Sears asked what the traffic generation was based on in this current version, because it went down substantially from the previous document. Director Schuetz explained the inputs used; including, population, employment and land use adjustments. Councilor Sears said on page 90 of the packet the document states all dead-end streets shall have signs indicating the potential for future connectivity where that is the intent and asked how that will be implemented. Director Schuetz said she likes the idea of doing that so people are aware of the future plans, but is not sure how it will be implemented. Councilor Sears is struggling with the Circulation Plan, because of the functionality of the intersections at James and Pine Street and James and Water was not addressed. He said it focused on capacity and level of service, but did not look at the interim improvements the City could make. There will be a significant increase of traffic at these intersections when Marion County closes one of the bridges into Silverton. Director Schuetz explained the safety concerns with opening up those intersections for

better circulation, including speeding on James Street and drivers cutting the corners too close causing damage to the street signage.

City Council took a break at 7:25 p.m. and returned to regular session at 7:32 p.m.

## VII. DISCUSSION/ACTION ITEMS

### 7.1 Civic Center Status Update and Discussion – Mackenzie Engineering, Inc.

Gene Pfeifer, 1392 S Water Street. Mr. Pfeifer said currently the City Hall is about 8,000 square feet including the Fischer Building to the south. If the police were to move out the entire building could be used for City Hall administration. He reviewed recently built police facilities in Marion County and the per square footage cost of construction. He said City Council is going ahead with the full development of the building at a cost that may not be approved. The budget should be developed first, because the City needs to know if the Civic Center will be fundable and approvable before spending too much money on the architectural fees. He feels the City should build the police facility now, but should not build the entire Civic Center at this time. He said the current design of the building is too long and does not fit in with the current buildings in Silverton. He said the building does not account for a break in the dam and would like to see the command center located on the second floor.

City Manager Christy Wurster introduced the representatives from Mackenzie and said City staff and Councilor Smith have been meeting weekly with the architectural team. Cathy Bowman, Project Manager explained they placed the site plan on hold and have been working with City staff on the floor plans and the exterior characteristics of the building itself. Jeff Humphreys, Principle in Charge reviewed the proposed floor plans. He explained these floors plans reflect a value engineering exercise and the building is now 30,295 square feet. Monty Hill, Design Lead Architect reviewed the exterior elements of the building and the proposed materials. Mayor Palmer inquired on the elevation of the building. Ms. Bowman said the building will be elevated 3½ feet higher than the existing grade. This amount of elevation puts it outside of the inundation zone if there were to be a dam breach. Director Gottgetreu explained the updated engineering study shows 6 inches to 1½ feet of water at the Eugene Field site during a dam breach and/or a probable maximum flood event. He explained this update was due to better modeling.

Councilor Sears said the materials look dark and with the black roof is there a concern about solar gain. Mr. Hill said they can look into that further through the energy modeling, but there will be good insulation. Mr. Humphreys said the roofing material meets the LEED criteria associated with heat sink. Councilor Carter said the brick and entire building is too dark. Councilor Sears asked if the square footage and amenities of the proposed Civic Center are similar to other cities the size of Silverton. Mr. Humphreys explained the square footage for the Police Department is 19,764 square feet and will accommodate the current needs of the department as well as its growth over the next 50 years. He said Mackenzie is also working with Hood River, St. Helens and Forest Grove which all have very comparable buildings sizes for their police. He said the square footage typically equates to 500 square feet per officer.

Councilor Plummer said he liked what he saw and recognizes that some tweaking is possible to the colors.

Councilor Freilinger liked the looks of building in the 3D format, but it does seem a little long and dark. He likes the floor plan and the design elements used. He would like to see the schematic designs displayed against a green background, because that is what the building will be surrounded by.

Councilor Carter said there are a number of things she likes about the building including the floor plan, but the exterior impression is very important.

Councilor Neideigh likes the floor plan, exposed columns, window coverings and the red brick, but would like to see a lighter accent gray.

Councilor Smith likes the red brick. The color of the cement panels and the lack of adornment are a little bothersome. She would like to see more reveals so it does not look like a flat gray surface. She said you will never see the roof so she is not concerned with the color. She is concerned about the amount of glass on the west facing Council Chambers. She likes the opportunity for the natural light in the building and hopes some of the windows are operable for natural ventilation.

Mayor Palmer said the building looks visually too dark. He questioned the need for a fitness center funded by the taxpayers. The west facing windows in the chamber would likely necessitate the need for window treatments. He said overall he likes the design, but questioned how it will fit into Silverton and draw people into the historical downtown. The design might be more appropriate for Bend. Councilor Smith said she questioned that as well, but understands the overhangs have a lot to do with the lighting and dealing with environmental impacts that other downtown buildings do not have. Mayor Palmer asked if the roof top gardens that were removed from the designs due to cost savings could be added back in the future. Ms. Bowman said it would not be structurally built to be able to withstand constant foot traffic; it will only be built to withstand the weight of the mechanical equipment. Councilor Neideigh asked if solar panels could be added to that area. Ms. Bowman said that is part of the design currently.

Councilor Freilinger made a motion to approve the floor plan, perspectives and elevations as presented. Councilor Carter seconded the motion. There was no discussion and the motion passed unanimously (7-0).

## **7.2 Selection of Preferred Site Layout for the Civic Center**

Community Development Director Jason Gottgetreu reviewed four possible site plans for the Civic Center. These plans also provided the total number of secure, covered and public parking spaces. The current City Hall has 33 parking spaces; including, seven for police, four for City vehicles, one for the City Manager, 19 for staff, two ADA, three on-street short term, and one ADA on-street. City Council discussed the various site options and the size and location of the Festival Street in order to ensure all the oak trees are retained on-site. Councilor Smith said she would prefer to adjust the street so the oak trees are not impacted. Councilor Sears asked what is needed for secure parking. Director Gottgetreu said the estimate needed for secure parking is 26: ten for police, ten for police staff personal vehicles, and six spaces for city vehicles. The maximum needed for the City Hall staff is 22 parking spaces in the non-secured area and it would be nice to have 4-6 spaces designated for customers. Police Chief Jim Anglemier said the number of secure parking listed above is what is needed today with no growth in the department. He estimates the needed secure parking in the future to be approximately 40 spaces.

Councilor Carter expressed her support for retaining the lot north of A Street to be used for secure parking if it is needed in the future. She does not feel the City should be trying to anticipate the number of parking spaces needed 50 years from now at the expense of trees and green space. Councilor Plummer said he feels the City should be planning for future needs. Councilor Smith said there needs to be enough secure parking to meet the current need and to have flexibility to increase the number of spaces if needed to accommodate for future growth. She said the building needs to be built to meet the 50 year growth projections, but transportation is changing dramatically making it hard to estimate the appropriate number of spaces needed in 20-30 years. Councilor Freilinger said the City should be planning for 50 years, but trying to make assumptions related to car usage and the size of police departments is premature. He is also supportive of retaining all the oak trees on the site, even if that means giving up a couple parking spaces. Councilor Sears does not see the need for two rows of parking on Festival Street and feels the secure parking could be expanded in the future. Mayor Palmer said the park space is the most important element on the site. Councilor Smith suggested modifying the Festival Street in option 2 to make it a wavy street to avoid the root structure of the oak trees and it could also serve as a traffic calming mechanism. Councilor Plummer is concerned about waiting to do more with parking and does not think there will be a drastic change in transportation. He feels option 1a makes the most sense.

Councilor Freilinger made a motion to proceed with option 2a which is the modified Festival Street Councilor Smith suggested and count on the architectural firm to work with her to redesign it in order to save the oak tree and keep as much parks space as possible. Councilor Smith and Ms. Bowman explained the biggest priority for the consultants tonight is pinning down the secure parking and the

building location. Councilor Freilinger withdrew his motion. Councilor Freilinger made a motion to approve the building location and secure parking, basically the northern part of options 2 and 1, the portion of the site south of the building will be discussed later. Councilor Smith seconded the motion. There was no discussion and the motion passed 6-1 (Yes: Mayor Palmer and Councilors Carter, Neideigh, Smith, Freilinger and Sears; No: Councilor Plummer).

### **7.3 Authorizing a contract amendment with Mackenzie Engineering for energy modeling and daylight modeling, for Civic Center Project and approving solicitation of services for commissioning**

Assistant to the City Manager/HR Coordinator Elizabeth Gray summarized the benefits of energy and daylight modeling which are eligible for incentives through Energy Trust of Oregon. She explained how the work performed through the Sustainable City Year Program will also be utilized. The total cost for both the energy and daylight modeling is \$33,500, but are eligible for a 60 percent incentive which would result in a \$20,100 savings plus the ongoing energy savings. She explained at a future meeting staff will be asking City Council to approve the cost of enhanced and fundamental commissioning. Commissioning ensures that building systems are balanced, operating appropriately, and that monitoring procedures are in place. Tonight staff is asking for City Council to approve the solicitation of these services through a third party. Councilor Sears asked if the incentives are guaranteed. Ms. Gray said there is paperwork involved, but she is not aware of any reason the City would not receive the incentive.

Councilor Freilinger made a motion to authorize the City Manager to sign a contract amendment with Mackenzie Engineering, Inc. in the amount of \$33,500 to cover services for energy modeling in the amount of \$22,200 and daylight modeling in the amount of \$11,300. Councilor Carter seconded the motion. There was no discussion and the motion passed unanimously (7-0).

Councilor Freilinger made a motion to approve staff to solicit services for fundamental commissioning for the City Council to review at a later date. Councilor Carter seconded the motion. There was no discussion and the motion passed unanimously (7-0).

### **7.4 Walk Your Wheels Boundary Extension South**

Jacqueline Johnson, 514 S. 1<sup>st</sup> Street. Ms. Johnson requested the City remove the Walk Your Wheels signage that is currently located in front of City Hall on South Water Street. These signs were improperly placed and do not comply with Ordinance No. 16-12 which allowed for wheels on the sidewalk in the downtown fringe. She said it is unsafe for children to be riding their bikes on streets that have high traffic volume. Individuals coming into the downtown from the South have an extended barrier compared to other geographic areas entering the downtown.

Public Works Director Petra Schuetz explained in April the signs were upgraded in order to make them more visible. The additional signs were placed further south on Water Street because staff was trying to use the existing vertical infrastructure to attach the new signage and attached them on poles outside of the existing boundary. The signs have remained in place and City Council can decide tonight to keep them and extend the current boundary or to remove them. She explained the rationale between extending the boundaries south on both sides of South Water, including increased foot traffic to restaurants, the Community Center and the Library.

Councilor Carter made a motion to extend the current Walk Your Wheels boundary south one block on South Water Street. Councilor Plummer seconded the motion. Mayor Palmer clarified Councilor Carter was referring to the signage proposed on the map and to retain the proposed signage at City Hall. Councilor Carter explained why she supports extending the boundary. Councilor Smith said City Council had an extensive discussion about the boundary and intentionally agreed on a boundary that was not the downtown core and feels the current boundary that extends to Lewis Street on the north side of Water is sufficient. Councilor Freilinger said he is against the boundary extension, but sees both sides of the discussion. Councilor Sears said he would like to see it extended to the Fischer building, because it is difficult to see coming out of the City Hall parking lot, but he is supportive of the additional signage staff is suggesting on both sides of the street. Ms. Johnson said the City has no safe bike routes and urged City Council to not further extend the Walk Your Wheels boundary allowing children safer access to the

downtown. The motion passed 5-2 (Yes: Mayor Palmer and Councilors Carter, Plummer, Neideigh and Sears; No: Councilors Freilinger and Smith).

Councilor Plummer moved to extend the meeting past 10:00 p.m. Councilor Freilinger seconded the motion. There was no discussion and motion passed unanimously (7-0). Council took a break at 10:34 p.m. and returned to regular session at 10:38 p.m.

#### **7.5 COVID-19 update**

City Manager Christy Wurster said the City has adopted a policy governing public meetings in City buildings and provided updated case numbers for Marion County and Silverton.

#### **7.6 Develop and implement temporary policies to allow businesses full use of the sidewalk with an ODOT pedestrian access way**

Community Development Director Jason Gottgetreu explained as the pandemic continues the City has received requests from restaurants to expand their outdoor seating options. The City does allow seating on the sidewalk within the right of way provided the seating is for eight patrons or less and there is a five foot clear pathway for ADA access through the site. The City does not allow alcohol consumption on sidewalks, but the same permitting process used for allowing alcohol in the parks could be adapted for this. This request would allow restaurants expanded use of the right of way for café seating. If City Council is interested in allowing this, they can direct staff tonight to develop and implement the necessary policies for such a use. Staff would look at the access standards and make sure ADA accessibility would be maintained for both the seating area and the pathways around it. He said Water Street, 1<sup>st</sup> Street and Oak Street are ODOT highways and they would allow the walkway area to be where vehicles typically park. This would allow the full use of the sidewalk for additional café seating. He reviewed additional considerations staff will be looking at when drafting a policy.

Josh Echo-Hawk, 203 East Main Street. Mr. Echo-Hawk owns the Graystone Lounge in downtown. He has spoken to the neighboring businesses and is urging Silverton to consider opening sidewalks for restaurant use. He understands most people are concerned with dining out and having to sit in an enclosed space. He said August is a huge month for restaurants. He sees outside dining as a safety precaution for both employees and customers. He and his wife renovated Graystone Lounge in March and COVID-19 has been hard for the business. He asked City Council to explore new options such as sidewalk seating in order to keep businesses running while promoting safe ways for Silvertonians to enjoy dining. This will have a giant positive impact on businesses during a very difficult time.

Stacy Palmer, Silverton Chamber of Commerce. Ms. Palmer said the outdoor dining option is key for so many Silverton businesses. It gives people the option to eat outside, because people do not want to dine indoors. It also expands capacity for some restaurants, because they have had to limit indoor capacity, but need more staff to help comply with safety protocols. This will give restaurants additional revenue opportunities. She said the alcohol piece is a key component and urged the City to find a way to permit that. She said this is an opportunity to try and make up for lost revenue.

Councilor Carter asked how many parking spaces would be lost on Main, Oak, and Water Streets. She asked if customers would be allowed to smoke in the outside dining areas. Director Gottgetreu said businesses would be allowed to utilize the parking spaces that are directly in front of their business. He said the City Council could set a maximum number of spaces or a percentage of the frontage. Director Gottgetreu said the smoking regulations would apply, so smoking would not be allowed within ten feet of a door. Mayor Palmer said he would like to see a prohibition on smoking in these designated areas written into the policy. Councilor Freilinger said he has heard concerns from residents regarding the loss of parking. City Council further discussed the pros and cons, the timing of the policy and how it could be implemented.

Councilor Plummer made a motion to direct staff to develop and implement temporary policies to allow businesses full use of the sidewalk with an ODOT pedestrian access way to accommodate more than eight patrons who would be allowed to apply for an alcohol permit and to include a no smoking policy with any permits issued to finish no later than December 31, 2020. Councilor Smith seconded the motion.

Councilor Carter said she will be voting no, because it gives too big of a time window. She would rather see the deadline be August 31<sup>st</sup> and then allow for extensions if it is successful. Councilor Plummer explained the longer time frame was proposed, because businesses will need to invest in equipment. Councilor Freilinger voiced his concern with the length of time. The motion passed 6-1 (Yes: Mayor Palmer and Councilors Plummer, Neideigh, Freilinger, Smith and Sears; No: Councilor Carter).

## **VIII. CONSENT ITEMS**

Councilor Carter made a motion to approve the consent agenda consisting of items 8.1 – 8.5. Councilor Sears seconded the motion. There was no discussion and the motion passed unanimously (7-0).

- 8.1 Contract extension for fiscal year 2020-2021 Biosolids Hauling and Land Application**
- 8.2 Agreement for Streamflow Gaging Services on Silver and Abiqua Creeks**
- 8.3 Approval for Silver Creek streamflow gage equipment acquisition**
- 8.4 Approval for WWTP annual magnesium hydroxide chemical purchase**
- 8.5 Approval to move forward with an RFP to secure an owner’s representative for the Civic Center Project**

## **IX. APPOINTMENTS TO COMMITTEE AND ADVISORY GROUPS**

### **9.1 Appointments to the Tourism Promotion Committee and the Silverton Urban Renewal Advisory Committee**

Councilor Plummer made a motion to appoint Sarah Walling to the Tourism Promotion Committee for a term expiring on April 2, 2021. Councilor Freilinger seconded the motion. There was no discussion and the motion passed unanimously (7-0).

Councilor Plummer made a motion to reappoint Jason Freilinger and Steve Kay to the Silverton Urban Renewal Advisory Committee (SURAC) for terms beginning on September 1, 2020 and expiring on August 31, 2023. Councilor Sears seconded the motion. There was no discussion and the motion passed unanimously (7-0).

### **9.2 Appointment of Ad-Hoc Committee: Civic Center Equity and Inclusion Task Force**

Assistant to the City Manager/HR Coordinator Elizabeth Gray explained that Mackenzie has made a recommendation to convene a Task Force representing a variety of perspectives from Silverton residents, including but not limited to race, ethnicity, age, physical ability, and housed status. Staff is supportive of this recommendation and Mayor Palmer recommended the following individuals be appointed to the Civic Center Equity and Inclusion Task Force: Lara Ghio Gaitan, Enez Bradford, Brianna Wolterman, Orianna Farrell, and Micole Olivias-Levy. Mayor Palmer would serve as Chair of the Task Force. He said he feels this could become a broader group after the Civic Center project is completed.

Councilor Freilinger made a motion to create the Civic Center Equity and Inclusion Task Force and appoint the individuals recommended by the Mayor. Councilor Smith seconded the motion. There was no discussion and the motion passed unanimously (7-0).

## **X. CITY MANAGER UPDATE**

City Manager Christy Wurster said the Public Works Design Standards are posted online in a searchable format. The Flags of Hope project continues and said the City has templates available for City Council. These flags will be displayed in the Town Square Park at the end of the month. The registration is open for The League of Oregon Cities Conference which will take place online. Staff plans to move forward with installing lights at the Skate Park. SURAC will be meeting tomorrow night to review three grant applications which will come before the Urban Renewal Agency on August 17, 2020. She provided the deadline for the election.

## **XI. COUNCIL COMMUNICATIONS**

Councilor Carter asked what the policy is regarding helmets at the Skate Park. Public Works Director Schuetz said they are not required. Councilor Carter described a recent accident she witnessed there and said she is bothered there is not a policy requiring them. Councilor Carter asked if there is going to be a Walk Your Wheels sign at the corner of 1<sup>st</sup> and Main and at the corner of Water and Main Street. Director Schuetz said the sidewalk stencils will be consistent with the vertical signage. Councilor Carter said it should be at the start of each block.

Councilor Plummer said he would support a helmet requirement at the Skate Park. He said the Environmental Management Committee (EMC) has been discussing a no smoking ordinance downtown, but is focusing on educating business owners about the Indoor Clean Air Act. He expressed his support of a no smoking ordinance downtown.

Councilor Freiling said he is supportive of a smoking ban downtown and would need more information regarding a helmet requirement at the Skate Park. He said it might be time to look at reducing the members on the SURAC to seven instead of nine due to a lack of interest.

Mayor Palmer said staff and residents have been working on community connection ideas and urged everyone to participate in Neighborhood Night Out taking place at 4:30 p.m. on August 14, 2020. He explained how this event will help people connect with their neighbors.

## **XII. ADJOURNMENT**

Councilor Smith made a motion to adjourn. Councilor Carter seconded the motion and Mayor Palmer adjourned the meeting at 11:38 p.m.

Respectfully submitted by:

*/s/Angela Speier, Assistant to the City Manager/City Clerk*

## Attachment 1

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**From:** Andrew Brenneman [mailto: [REDACTED]]  
**Sent:** Thursday, July 30, 2020 7:21 PM  
**To:** Christy Wurster  
**Subject:** walk wheels in city center

\*\*\*\* This email is from an EXTERNAL sender. Exercise caution when opening attachments or click links from unknown senders or unexpected email. \*\*\*\*

With signage about the "walk your wheels" sure IS NOT WORTH JACK SQUAT. I have seen numerous kids riding bikes and skateboards on sidewalks in the city core and by Lewis St & S. Water St intersection. Even by the Hartman Building. Why have an ordinance to walk wheels and no one ENFORCES IT???? That requires the police TO ACTUALLY "walk the beat" to enforce the walk wheels.

Andrew