

**CITY OF SILVERTON  
CITY COUNCIL MINUTES**

**Silverton Community Center – Council Chambers – 421 South Water St.**

**October 7, 2019, 7:00 p.m.**

**I. OPENING CEREMONIES – Call to Order, Pledge of Allegiance & Roll Call**

Mayor Palmer called the meeting to order at 7:00 p.m. and asked for moment of silence for Jason Franz who passed away suddenly on Sunday, October 6, 2019.

<b>Present</b>	<b>Absent</b>	
<u>    X    </u>	<u>          </u>	Mayor Kyle Palmer
<u>    X    </u>	<u>          </u>	Council President Jason Freilinger
<u>    X    </u>	<u>          </u>	Jim Sears
<u>    X    </u>	<u>          </u>	Matt Plummer
<u>    X    </u>	<u>          </u>	Dana Smith
<u>    X    </u>	<u>          </u>	Laurie Carter
<u>          </u>	<u>Excused</u>	Crystal Neideigh

**Staff Present:**

City Manager, Christy Wurster; Chief of Police, Jeff Fossholm; Public Works Director, Petra Schuetz; Community Development Director, Jason Gottgetreu; Assistant to the City Manager/HR Coordinator, Elizabeth Gray; and Assistant to the City Manager/City Clerk, Angela Speier

**II. APPROVAL OF MINUTES**

Councilor Freilinger made a motion to approve the minutes from the Work Session held on August 19, 2019, the Regular Meeting held on September 9, 2019 and the Work Session held on September 16, 2019. Councilor Smith seconded the motion. Councilor Smith requested the word “stacked” be added in front of concrete block on page 5 line 31 of the August 19, 2019 Work Session minutes. Councilor Carter requested the following changes to the September 9, 2019 regular meeting: replace “him” with “he” on line 51, page 1 and replace “preformed” with “performed” on line 53, page 1. The August 19, 2019 minutes were approved as amended 5-0 with Councilor Plummer abstaining. The September 9, 2019 minutes were approved as amended 4-0 with Councilors Carter and Smith abstaining. The September 16, 2019 minutes were approved as presented 5-0 with Councilor Carter abstaining.

**III. OATHS OF OFFICE/PUBLIC RECOGNITION - None**

**IV. PUBLIC COMMENT**

Torry Wilson, 2633 Michael Court, Salem. Mr. Wilson said he came to Silverton 38 years ago and fell in love with the city. He made his career in Silverton and wanted to give back to the community. He presented City Council with an original intarsia wooden art piece depicting Silver Falls and requested City Council find a place to hang it.

## **V. SCHEDULED PRESENTATIONS**

### **5.1 Appreciation and Acknowledgement for the September 14, 2019 Day of Service – LDS Church**

Mayor Palmer thanked the volunteers involved with the Day of Service. He said there were over 200 people who helped clear the East Bank Trail. He also explained how members of the church went above and beyond when they helped transport chairs for the Gordon House Sing-a-Long event held the same day. He presented representatives from the LDS Church with a plaque thanking them for their contribution and planning efforts.

### **5.2 US Census Bureau Update – Kirstin L. Stein, Partnership Specialist**

Kirstin Stein, Partnership Specialist with the US Census Bureau provided a presentation about the 2020 Census. She explained the goal of the Census is to count everyone once, only once, and in the right place. The information collected is private and confidential and only aggregate data is reported. In Oregon, they expect there are 4.2 million people living in 1.8 million housing units. Starting March 12, 2020 people will have the ability to self-respond on-line as well as through the traditional methods. She explained the process will begin on March 12, 2020 and go until July 24, 2020. There will be five invitations to self-report mailed or hand-delivered to each household. The third invitation/mailed will include the traditional short form that can be mailed back. She explained if there is no response an employee will pay a personal visit to the household. Councilor Smith asked how people with a PO Box will be notified and Ms. Stein said they will receive a door hanger. The Census count determines the amount of state funding coming to Oregon from the federal government. In FY 2016 Oregon received close to \$13.5 billion which equates to \$3,200 per capita. She stressed state funding depends on an accurate Census count. She reviewed a handout she distributed that lists the programs funded by federal money. It is estimated 19 percent of Silverton's population did not respond to the 2010 Census this equates to a \$6 million loss of funding to Oregon. Moving forward they are working with Silver Falls Library to set up a Census Center to assist people with reporting. Ms. Stein encouraged City Council to talk to constituents, staff and the newspaper about why it is important to respond to the Census and help with outreach efforts moving forward.

### **5.3 Silverton Chamber of Commerce Monthly Update – Stacy Palmer**

Ms. Palmer sent her report electronically and was unable to attend in person.

## **VI. PUBLIC HEARINGS**

### **6.1 Consider a request to annex 148 Cambridge Avenue into the City Limits and zone the property R-1 Single Family Residential with a con-current partition application to divide the site into five parcels in two phases**

Mayor Palmer reviewed the procedures for the public hearing and called the public hearing regarding application number AN-19-01, PA-19-03, and PA-19-04 open at 7:36 p.m. No member of City Council wished to abstain or declare a conflict of interest. Mayor Palmer declared he had a conversation with his father on how to submit written testimony regarding the annexation, but did not talk about the issue. He also announced the applicant performed work for him after the application was submitted, but they did not discuss it. He said this contact will not impact his judgment. No other member of City Council declared ex-parte contact. No member of the audience wished to challenge the jurisdiction of the Council to hear the matter or any individual member of Council for bias or a conflict of interest.

Community Development Director Jason Gottgetreu presented the staff report regarding the proposed annexation. This application is to annex 148 Cambridge Avenue into the city limits and zone the property R-1, Single Family Residential. There is also a partition application to divide the site into five parcels in two phases. The property is 89,215 square feet in area and is currently developed with a single family home. The partition would create five parcels with two parcels measuring 7,181 square feet in area, two parcels measuring 7,941 square feet in area, and one parcel measuring 55,520 square feet and is the location of the existing single family home.

The property is located on the southern side of Princeton Avenue. He explained the existing single family home is accessed by a private driveway off Cambridge Avenue. The northern boundary of the site has frontage off Princeton Avenue. Sidewalks exist on the north side of the site and would be conditioned to be installed on the south side through the partition application. The property is in the Urban Growth Boundary (UGB), but is located outside the city limits. He explained the future street extension could occur by connecting Princeton Avenue to Pioneer Drive which could be extended to Evan's Valley.

Director Gottgetreu said the zoning designation is compliant with the City's Comprehensive Plan. The site is adjacent to the city limits and does have frontage along an existing City street. The site is sloped, but he explained ways to deal with the grade change. The utilities were constructed as part of the adjacent subdivision which means there are water and sewer facilities fronting the site. There are adequate public facilities, services, and transportation networks in place or are planned to be provided concurrently with the development of the property, such as the sidewalks. He explained there are two issues with fire access. The first issue is the amount of homes being serviced by a single point of access at Crestview and Steelhammer and the other issue is the dead end street of Princeton Avenue does not meet the standards for a fire district turnaround. Any new development will be required to meet the turnaround standards.

Director Gottgetreu said the four additional homes will increase the population by approximately 11 people. The development will pay System Development Charges (SDCs) and a Construction Excise Tax (CET) to the School District. He explained the subjective review criterion allows City Council to determine if the public good would be served by this annexation. He provided an overview of the number of shovel ready lots, how much land is undeveloped, as well as the number of approved lots that have yet to be built. He explained the City has broad discretion to determine whether a particular annexation proposal is "reasonable" as well as whether the public interest, present and future, will be best served by annexing the property. If the annexation is challenged it would go to the Land Use Board of Appeals (LUBA). If a reasonable person could reach the decision made by the local government, LUBA will defer to the local government's choice between conflicting evidence.

Director Gottgetreu reviewed the partition application to divide the site into five parcels in two phases. Two lots would be developed in the first phase, one home would front Princeton Avenue and the second would be a flag lot. During the second phase an additional home would be built fronting Princeton Avenue with a flag lot behind it. The fire district turnaround is being conditioned in the common driveway. He explained three of the lots will have their direct access off the common driveway, so one lot will have to take their access off of Princeton Avenue. The Sutton's said they will be preserving the oak tree on the property and it has been conditioned to be preserved.

The Planning Commission is recommending the City Council approve the annexation and partition request. Councilor Sears asked when splitting up a piece of property becomes a subdivision versus a partition and if there is an advantage of applying one way or the other. Director Gottgetreu explained there needs to be four lots for it to be a subdivision, since this is broken into phases not all the lots will be developed the first year. He explained a variance would be required for the multiple flag lots if the owner applied for a subdivision and the fees associated with the application are higher. The conditions of approval would be the same. There will be additional surveying and recording costs, because it is being done in two phases.

Councilor Smith asked if the driveway is owned by the main property on the site. Director Gottgetreu said it is. She asked about the future connection between the subdivisions and if there is a vision for how the lot with the single family home would connect to the east if it eventually subdivided. Director Gottgetreu explained the various street extensions. Councilor Smith said in the future she could see the bigger parcel wanting to subdivide, but there is no way to do that due to the lack of connectivity. Director Gottgetreu said during the Planning Commission meeting the applicant offered to sign an agreement to not develop the existing lot with the house over the next ten years. Councilor Smith said she is thinking longer than ten years and asked where the nearest park is. Director Gottgetreu said it would be Lincoln Park, Coolidge-McClaine Park, or maybe Pioneer Park. Councilor Smith expressed her concern with smaller developments getting added into neighborhoods where there are no services and asked at what point can

it be a requirement for a neighborhood park to get added. Director Gottgetreu said the current Parks and Recreation Master Plan does not recommend neighborhood pocket parks be developed due to the maintenance costs and calls for an increase in larger scale parks. Councilor Smith said the City Council is trying to reduce the amount of vehicular traffic and the more houses built further away from larger park space the more you are destined to create traffic issues. Councilor Carter shared her concern about the lack of community parks in Silverton neighborhoods.

Don Kelley, 110 North 2<sup>nd</sup> Street. Mr. Kelley is representing the applicants Gene and Adele Sutton. The Sutton's have lived on the property for 20 years and the City has allowed development to surround them on three sides. They are asking to build four houses on four lots. One of the advantages of allowing this development would be the turnaround for the fire department and garbage pickup. He further explained the property is less than two acres and Council would have most likely not sent the annexation to a vote under the old system. The utilities have been stubbed to the property for this purpose. The streets are new and can handle additional traffic. Mr. Sutton performed his own traffic study in the area and the average is about one car every minute and 20 seconds from 7:15-9:15 a.m. and 4:00-6:00 p.m. Mr. Kelley distributed the traffic study. He said there are more neighbors in favor of the development than those against. He submitted two more pieces of written testimony for the record. One was from Matt Gaitan who changed his testimony to neutral from his first correspondence which was against. The second letter submitted by James and Kathryn Tolmachoff was in support of the project. Mr. Kelley asked City Council uphold the Planning Commission's decision.

Testimony in favor – None

Testimony in opposition – None

Neutral Testimony

Gene Oster, 6182 Cascade Highway. Mr. Oster said he would like to give Council members the opportunity to ask him questions, because he participated in the subdivision built around this property. He explained the services placed in the subdivision looked at future growth and the development of the applicant's piece of property. He explained how the property fits into the Transportation System Plan (TSP).

City Manager Wurster announced additional testimony has been included in the record and given to City Council from Becky Ludden, Matt Gaitan, Barb Richter, Kenneth Mulder, Douglas and Judith Tedrow, and Mona and Charles Elkan.

Councilor Freilinger made a motion to close the public hearing. Councilor Sears seconded the motion. There was no discussion and Mayor Palmer closed the public hearing at 8:30 p.m.

Councilor Smith stated she does not object to the annexation, but continues to be concerned with the lack of connectivity the City has in so many areas and the lack of neighborhood parks and services which leads to higher congestion in other areas of town. She would like City Council to consider the requirement of a public right of way rather than a private driveway; this would help with the future connectivity. She said it would not need to be built to public street standards right now, but would allow for the development of the larger parcel in the future. Director Gottgetreu said the City has a mini subdivision street standard and said there could be an additional five feet of setback added to the flag pole portion of the project in order to provide for future development.

Councilor Plummer said the City has a five to eight year land supply which was part of the grounds the City denied the last annexation application. He said it was a much larger annexation, but he does not feel good about saying no to that application because of the supply of land and then saying yes to this one because it is only four lots. He explained for the sake a consistency he will not support the application.

Mayor Palmer said he has a family member who lives across the street from the property and it seems incomplete the way it is now. He feels differently about annexations of size, because they can change the character of the neighborhood. This application is completely in character of the neighborhood. He

prefers to see small strategic growth. He stated his support for adding a condition that restricts the development of the larger parcel for up to ten years.

Councilor Carter made a motion to have the first reading of Ordinance No. 19-13, by title only. Councilor Smith seconded the motion. Councilor Plummer said he would like to know where everyone is prior to the vote. Councilor Smith said she sees this application as very different from the last one because the other site was more isolated and there was a lack of services to it. She said this would help with connectivity between neighborhoods. She will propose the five foot setback which will allow for sufficient room for a street when the larger parcel is ready to develop. Councilor Carter said the Sutton's have done their homework and have a lot of neighborhood support. It is a small low impact development and seems like an obvious piece of the puzzle. Councilor Freilinger said he will be offering amendments to the ordinance. Mayor Palmer is supportive of the town growing slowly in order to ensure the infrastructure can support the growth and this development will have very little impact. Councilor Sears said there seems to be an equity issue, but the annexation discussed last month would have put the City over the eight year land supply. He is not excited about how it is being developed, but it is the best that can be done with this parcel. He agrees with the five foot setback. He said he is a little troubled by it not going through the subdivision application process, but is willing to move ahead with it. There was no further discussion and the motion passed unanimously (6-0). City Manager Wurster read Ordinance No. 19-13 by title only.

Councilor Carter made a motion to pass Ordinance No. 19-13, on its first reading. Councilor Smith seconded the motion. Councilor Freilinger made a motion to add the following conditions to Ordinance No. 19-13: a ten year restriction on development of the larger parcel and requiring an additional five foot set back on the private drive in order to make it possible for the City to acquire the right of way and develop it into a street at a later date. Director Gottgetreu explained a similar approach was taken on Gregory Court. Councilor Carter asked if the City can impose a ten year restriction. Director Gottgetreu said the applicant made the offer in a public hearing and the City could remove it if needed down the road. Councilor Plummer thanked the Council for their willingness to share their positions, but will still be voting no on the ordinance because he does not see it as a benefit to Silverton. Councilor Sears seconded Councilor Freilinger's motion. There was no further discussion and the motion passed unanimously (6-0). Councilor Carter's motion passed 5-1 (Yes: Mayor Palmer, Councilors Sears, Smith, Carter and Freilinger and No: Councilor Plummer). The second reading of Ordinance No. 19-13 will occur at the November 4, 2019 meeting.

Council took a break at 9:06 p.m. and returned to the regular meeting at 9:13 p.m.

## **VII. CONSENT AGENDA**

Councilor Freilinger made a motion to accept the consent agenda consisting of agenda items 7.1, 7.2, and 7.3. Councilor Smith seconded the motion. There was no discussion and the motion passed unanimously (6-0).

- 7.1 Authorize the purchase of a sewer jetter trailer**
- 7.2 Authorize the City Manager to sign an Intergovernmental Agreement with Woodburn Building Department**
- 7.3 OLCC Liquor License On-Premises Sales for Beloved Cheesecakes LLC**

## **VIII. DISCUSSION/ACTION ITEMS**

### **8.1 Ordinance No. 19-14 – Adding Chapter 12.60, regulating trees on City owned property to the Silverton Municipal Code**

Public Works Director Petra Schuetz explained the purpose of this ordinance is to provide consistency on how street trees are handled and is needed to meet the criteria for the Tree City USA application. She provided an overview of the ordinance.

Councilor Sears asked for clarification on the restriction that you cannot dig within ten feet of a street tree, because ten feet could be on private property. He feels it should be clarified if it is meant to say ten feet

within the right of way. An additional concern is it appears to prohibit trimming trees, so he would like to see less restrictive language. Director Schuetz explained the excavation requirement would only be enforced in the City right of way. Mayor Palmer asked if there would be a fee associated with the permit to remove a large white oak on public or private land. Director Schuetz said there is not a fee associated with the permit and staff uses it as an opportunity to educate residents. Councilor Carter stated there are enough exceptions in the ordinance and is not in favor of adding more. Council discussed the need to educate the public about these changes. Mayor Palmer said requiring a permit every time a person wants to trim their street tree seems like an excessive burden to place on staff. Director Gottgetreu explained the City currently has a permit for trimming street trees. Mayor Palmer indicated he would like to add a caliper size into the ordinance that would allow the adjacent property owner to trim limbs at or under a certain size.

Councilor Carter made a motion to have the first reading of Ordinance No. 19-14, by title only. Councilor Smith seconded the motion. There was no discussion and the motion passed unanimously (6-0). City Manager Wurster read Ordinance No. 19-14 by title only.

Councilor Carter made a motion to pass Ordinance No. 19-14, on its first reading. Councilor Smith seconded the motion. Mayor Palmer made a motion to amend Ordinance No. 19-14 to add the following language, limbs the size of one and one half (1 ½) inches in diameter or smaller are not regulated by Ordinance No. 19-14. Councilor Smith seconded the motion. There was no further discussion and the motion passed 4-2 (Yes: Mayor Palmer, Councilors Freilinger, Smith and Plummer and No: Councilors Carter and Sears). Councilor Carter's motion to pass Ordinance No. 19-14 on its first reading passed 5-1 (Yes: Mayor Palmer, Councilors Carter, Freilinger, Smith and Plummer and No: Councilor Sears).

Councilor Plummer made a motion to amend Ordinance No. 19-14 to change the diameter size to two (2) inches instead of one and one half (1 ½) inches. Councilor Sears seconded the motion. Councilor Carter stated her concern with the size, because a street tree only has to be three inches in diameter. She would like language added to specify the size of the tree being trimmed. The motion passed 4-2 (Yes: Mayor Palmer, Councilors Smith, Plummer and Sears and No: Councilors Carter and Freilinger).

Councilor Smith made a motion to have the first reading of Ordinance No. 19-14 as amended, by title only. Councilor Sears seconded. There was no discussion and the motion passed unanimously (6-0). City Manager Wurster read Ordinance No. 19-14 as amended by title only.

Councilor Sears made a motion to pass Ordinance No. 19-14 as amended, on its first reading. Councilor Smith seconded the motion. The motion passed 5-1 (Yes: Mayor Palmer, Councilors Smith, Plummer, Carter and Sears and No: Councilor Freilinger). The second reading of the ordinance will occur at the November 4, 2019 meeting.

## **8.2 Ordinance No. 19-15 – Amending and extending the duration of the Solid Waste Management Ordinance and declaring an emergency**

City Manager Wurster said staff has been working with the Environmental Management Committee (EMC) in order to get their input on a new franchise agreement with Republic Services. The comments from the EMC and staff have been submitted to the City Attorney who is in the process of drafting the agreement. The proposed agreement will then be forwarded to Republic Services for their consideration. The current franchise expires October 31, 2019 and staff is requesting an additional three months to complete this work.

Councilor Carter made a motion to have the first reading of Ordinance No. 19-15, by title only. Councilor Sears seconded the motion. There was no discussion and the motion passed unanimously (6-0). City Manager Wurster read Ordinance No. 19-15 by title only.

Councilor Carter made a motion to pass Ordinance No. 19-15, on its first reading. Councilor Sears seconded the motion. There was no discussion and the motion passed unanimously (6-0).

Councilor Freilinger made a motion to have the second reading of Ordinance No. 19-15, by title only. Councilor Sears seconded the motion. There was no discussion and the motion passed unanimously (6-0). City Manager Wurster provided the second reading of Ordinance No. 19-15 by title only.

Councilor Carter made a motion to adopt Ordinance No. 19-15, on its second and final reading. Councilor Smith seconded the motion. There was no discussion and the motion passed unanimously (6-0).

### **8.3 Resolution No. 19-37 – Adopting the provisions of Oregon Revised Statute 307.515 to 307.357 allowing property tax exemption for low-income housing and adopting program guidelines**

Community Development Director Gottgetreu provided an overview of the proposed application and listed the items an applicant would be required to provide with their application in order to receive a tax exemption. The application would be submitted to the City Council for review. The owner will also need to sign a rent regulatory agreement which will require regular reporting, periodic inspections and rents will need to reflect the full benefit of the tax exemption. The regulatory agreement would be in place as long as the property owner is receiving the property tax exemption. There is a review and termination process if they are not following through with what they said they would in the application. Also attached to the staff report are the HUD standards for household size and income levels for 60 percent Area Medium Income (AMI). Director Gottgetreu said the AMI is based on Marion County.

Councilor Carter made a motion to approve Resolution No. 19-37. Councilor Plummer seconded the motion. Councilor Sears asked if this is written as an annual application or if it is for a 20-year exemption. Director Gottgetreu explained this would be for the 20-year exemption with an annual review. There was no further discussion and the motion passed unanimously (6-0).

### **8.4 Discussion on City Council meeting structure**

Councilor Carter stated her support for the recommendations in the staff report. City Manager Wurster explained the reasons behind the recommendation to hold Urban Renewal Agency meetings in place of the Work Sessions in February and August. Councilor Sears stated his support for the recommendation and would like to keep the current language in the Council Protocols regarding the 10:00 p.m. stop time and commit to be done by 11:00 p.m. Councilor Freilinger stated his hesitation to agree to a hard stop time at 11:00 p.m. He can see scenarios where it is not possible. Council was agreeable to allow for flexibility on the end time and to stop a meeting at a rational place in the agenda. Council did not want to see any meeting start before 6:00 p.m. Council discussed scheduling Executive Sessions prior to Work Sessions at 6:00 p.m. and start the Work Session at 7:00 p.m. The change in start time will require an ordinance to amend the code. An ordinance will be brought back for further discussion at the December 2, 2019 City Council meeting.

## **IX. APPOINTMENTS TO COMMITTEE AND ADVISORY GROUPS - None**

## **X. CITY MANAGER UPDATE**

Councilor Sears made a motion to extend the meeting past 10:00 p.m. Councilor Freilinger seconded the motion. There was no discussion and the motion passed 5-1 (Yes: Mayor Palmer, Councilors Carter, Freilinger, Plummer, and Sears and No: Councilor Smith).

City Manager Wurster shared a piece of artwork by Ann Altman who gifted it to the City. The City received a Silver Safety Award at the League of Oregon Cities Conference and recognized the work of the Safety Committee. The City and Silverton Rotary held a ribbon cutting for the rededication of Lincoln Park on Monday, September 30, 2019. The pool is closed through October 18, 2019 for maintenance. City Hall will be closed on October 14, 2019 for Public Records Management Day. The Town Hall has been scheduled for November 18, 2019 and will replace the City Council Work Session. The Annual Holiday Gathering for staff and Council has been scheduled for Friday, December 13, 2019 at 3:00 p.m. Lastly, she reminded Council this month's work session has been rescheduled for October 28, 2019.

## **XI. COUNCIL COMMUNICATIONS**

Councilor Carter asked if City Council would entertain requiring the dedication of a neighborhood park in certain housing developments. Council discussed this idea and decided to schedule a work session on the topic. She reported seeing another bike almost hit a pedestrian on the sidewalk in downtown and asked the City to speed up the process for the walk your wheels signage.

Councilor Freilinger asked about the annual annexation review format. Director Gottgetreu explained it could be possible to review all annexation applications one time per year, but there is a big loophole for applicants. An example is the annexation tonight is not subject to the 120 day rule, but their partition application is. So an applicant could submit a partition application with their annexation and it would have to be reviewed within 120 days.

Councilor Smith provided an update on the League of Oregon Cities Annual Conference and the sessions she attended. She said Hayden Homes has a \$150,000 grant program for affordability projects and asked about the status of the Westfield RFP. Director Gottgetreu said it should be posted this week. She learned about an early warning detection system for earthquakes the University of Oregon is developing and they are looking for partner communities to be part of a pilot program. Lastly, Comcast said they are looking at expanding into Woodburn and Silverton.

Councilor Plummer said he would be interested in the early warning system. He would like to see the artwork presented tonight hanging in the Council Chambers. The Sidewalk Shindig was awesome on Saturday and would like to see no parking downtown for the event. In the future it would be great to figure out a way to keep traffic out of the area. Councilor Carter said the event brought a lot of people into town, but it did not create a lot of business for the retail shops so she would not be in favor of closing the streets.

Councilor Sears asked staff if there is a way to dress up the Eastside Trail with more bark and the process for placing a bench at the view point for Salamander Island. Public Works Director Schuetz said a bench is not budgeted, but there will be rock and native vegetation placed along the trail this fiscal year.

Mayor Palmer thanked Rotary for their work on Lincoln Park and the City for always being a good partner on Rotary projects. He thanked the Shindig Committee and noted there will always be traffic issues during community festivals. The Homer Committee disbursed their post festival funds and sent a check to the City for \$500 to help offset the staff time associated with event. He explained the concept being discussed for the Town Hall this year which will be a joint event with the School Board. The City Council had no objections to the format discussed.

## **XII. ADJOURNMENT**

Councilor Smith made a motion to adjourn and Mayor Palmer adjourned the meeting at 10:41 p.m.

Respectfully submitted by:

/s/Angela Speier, Assistant to the City Manager/City Clerk