



STRUCTURAL PERMIT APPLICATION

DEPARTMENT USE ONLY

CITY OF SILVERTON

306 South Water St Silverton, OR 97381

Phone: 503-874-2207

Fax: 503-873-3210

E-mail: permits@silverton.or.us

Web: www.silverton.or.us/building

Permit #:

Date:

Received By:

This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.

CATEGORY OF CONSTRUCTION		
<input type="checkbox"/> Residential	<input type="checkbox"/> Government/Public	<input type="checkbox"/> Commercial
JOB SITE INFORMATION AND LOCATION		
Job site address:		
Owner Name:		
Mailing Address:		
City:	State:	Zip:
Phone:		
Subdivision:	Lot no.:	
Tax map/parcel no.		
PROPERTY OWNER INSTALLATION		
This installation is being made on residential or farm property owned by me or a member of my immediate family, and is exempt from licensing requirements under ORS 701.010.		
Sign here:		
CONTRACTOR INSTALLATION		
Business name:		
Address:		
City:	State:	ZIP:
Phone:	Fax:	
E-mail:		
CCB license no.:		
Print name:		
Sign here:		
APPLICANT (IF OTHER THAN OWNER OR CONTRACTOR)		
Business name:		
Address:		
City:	State:	ZIP:
Phone:	Fax:	
E-mail:		
Sign here:		
LOCAL GOVERNMENT APPROVAL		
This project has final land-use approval.		
Signature:	Date:	
Zoning approval verified:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Property is within flood plain:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Historic District:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

FEE SCHEDULE	
1. Valuation information	
Job description/Other information:	
<input type="checkbox"/> new <input type="checkbox"/> alteration <input type="checkbox"/> addition - Add'l square feet:	
Total valuation:	\$
2. Building fees	
Permit fee (use valuation table on reverse)	\$
Solar Photovoltaic Systems Installed per Section 305.4 of the Oregon Solar Installation Specialty Code (OSISC). Includes application fee and one inspection.	\$75.00 \$
Excavating, Grading, and Fill Permits (use valuation table)	\$
12% State surcharge (.12 x all fees above)	
Subtotal of fees above:	\$
3. Plan review fees	
Residential Plan review (65% x permit fee)	\$
Commercial Plan review (85% x permit fee)	
Fire and life safety (100% x permit fee)	\$
Additional plan review required by changes to the approved plans. \$75.00/hr One hour minimum	\$
Subtotal of fees above:	\$
4. Miscellaneous fees	
Temporary Certificate of Occupancy.	
Commercial/multi-fam per 30 day period.	\$150.00 \$
1 & 2 Family Dwellings (one time fee)	\$ 50.00
Zoning Surcharge	\$ 25.00
New or replacement residence	
Reissuance Fee – fee to reissue a permit that will expire by limitation and the project has not been abandoned.	\$75.00
Inspections for which no fee is specifically indicated One hour minimum	\$75.00 per hour
Investigative fee, if applicable (hours x \$75/hour):	
Inspection outside normal business hours: \$97.50/hr minimum two hours	
Reinspection fee, (if applicable)	\$75.00/hour
TOTAL AMOUNT DUE:	

Fee Schedule

The Permit Fee is based on the value of the installation

Total Valuation			Permit Fee
\$1	to	\$2,000	\$75.00
\$2,001	to	\$150,000	\$75.00 for the first \$2000 plus \$7.80 for each additional \$1000, or fraction thereof, to and including \$150,000
\$150,001	to	\$250,000	\$1229.40 for the first \$150,000 plus \$6.50 for each additional \$1000, or fraction thereof, to and including \$250,000
\$250,001		and up	\$1889.40 for the first \$250,001 plus \$5.00 for each additional \$1000, or fraction thereof

**SUBCONTRACTOR REGISTRATION****DEPARTMENT USE ONLY****CITY OF SILVERTON**

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This form must be filled out and returned to the building department in order for Certificate of Occupancy to be issued.

Mechanical Contractor Information:

Contractor:		Contractor's Board No.
Mailing Address:		
Phone:	Email:	

Plumbing Contractor Information:

Contractor:		Contractor's Board No.
Plumber's Board License:	Journeyman Plumbers License:	
Mailing Address:		
Phone:	Email:	

Electrical Contractor Information:

Contractor:		Contractor's Board No.
Contractor License No.:	Supervisor License No.:	
Mailing Address:		
Phone:	Email:	
Signature of Supervising Electrician:		

Landscape Contractor Information:

Contractor:		Landscape Board No.
Mailing Address:		
Phone:	Email:	



COMMUNITY DEVELOPMENT DEPARTMENT

306 S. Water Street | Silverton, Oregon 97381

BUILDING PERMIT APPLICATION CHECKLIST

In addition to the completed Structural Permit Application and General Right of Way Improvement Permit Application, the following items are required for plan review:		Yes	No	N/A
1.	Two (2) Copies Site/Plot plan drawn to scale. The plan must show: lot and building setback dimensions; property corner elevations (if there is more than 4-ft. Elevation differential, the site plan must show contour lines at 2-ft intervals); location of easements and driveway, footprint of structure (including decks), location of wells/septic systems, utility locations, direction indicator, lot area, building coverage area, percentage of coverage, impervious area, existing structures on site, and surface drainage.			
2.	Three (3) Copies Complete sets of legible plans drawn to scale, showing conformance to the applicable local and state building codes. Lateral design details and connections must be incorporated into the plans or on a separate full size sheet attached to the plans with cross-references between plan location and details. Plan review cannot be completed if copyright violations exist.			
3.	Foundation plan. Show dimensions, anchor bolts, any hold-downs and reinforcing pads, connection details, vent size and location to match #7 and #13.			
4.	Floor plan. Show all dimensions, room identification, window size, location of smoke detectors, water heater, furnace, ventilation fans, plumbing fixtures, balconies and decks 30 inches above grade, attic access/crawl space access.			
5.	Cross section(s) and details. Show all framing member sizes and spacing such as floor beams, headers, joists, sub-floor, wall construction, roof construction. More than one cross section may be required to clearly portray construction. Show details of all wall and roof sheathing, roofing, roof slope, ceiling heights, siding material, footings and foundation, stairs, fireplace construction, thermal insulation, etc.			
6.	Elevation views. Provide elevations for new construction; minimum of two elevations for additions and remodels. Exterior elevations must reflect the actual grade if the change in grade is greater than 4 ft at building envelope. Full size sheet addendums showing foundation elevations with cross-references are acceptable.			
7.	Wall bracing (prescriptive path) and/or lateral analysis plans. Must indicate details and locations; for non-prescriptive path analysis provide specifications and calculations to engineering standards.			
8.	Floor/roof framing plans are required for all floors/roof assemblies indicating member sizing spacing and bearing locations. Show location of attic ventilation.			
9.	Basement and retaining walls cross sections and details showing placement of rebar shall be provided.			
10.	Beam calculations. Provide two sets of calculations using current code design values for all beams and multiple joists over 8 feet in length and/or any beam/joist carrying a non-uniform load.			
11.	Manufactured floor/roof truss design details			
12.	Energy Code Compliance. Identify the prescriptive path or provide calculations.			
13.	Engineer's calculations when required or provided, (i.e. shear wall, roof truss shall be stamped by an engineer or architect licensed in Oregon and shall be shown to be applicable to the project under review.			

Plan review will not start until all applicable checklist items are provided.

Minor changes or notes on submitted plans may be in blue or black ink. Red ink is reserved for department use only.