

**CITY OF SILVERTON
CITY COUNCIL WORK SESSION AND REGULAR MEETING MINUTES**



Council Chambers 421 S. Water St. and Zoom Web Conference Platform

May 6, 2024

I. OPENING CEREMONIES – Call to Order, Pledge of Allegiance & Roll Call

Mayor Freilinger called the City Council Work Session to order at 6:30 p.m. The City Council and staff were present both in person and through the virtual meeting platform Zoom. Mayor Freilinger explained the meeting was being held in a hybrid format, pursuant to City of Silverton Resolution 22-06, adopted March 7, 2022.

Present	Absent	
X	_____	Mayor Jason Freilinger
X	_____	Council President Elvi Cuellar Sutton
X	_____	Jess Miller
X	_____	April Newton
X	_____	Eric Hammond
X	_____	Marie Traeger
X.	_____	Matt Gaitan

STAFF PRESENT:

City Manager Cory Misley, Community Development Director Jason Gottgetreu, Captain Todd Engstrom, Travis Sperle Public Works Director

2. DISCUSSION

2.1 Review of Westfield Property Affordable Housing Proposals – Jason Gottgetreu, Community Development Director.

Community Development Director Jason Gottgetreu began the presentation by talking about the development of the Westfield property. He said, the City has gone through the Request for Qualification (RFQ) process which invited developers of affordable housing to submit their qualifications. Those who submitted qualifications were permitted to submit a proposal for the development of the property. On April 16, 2024, the Affordable Housing Task Force reviewed the proposals during their meeting. The Task Force provided their top two (2) proposals, Dev Northwest (DevNW) and Ink Built, and the Hacienda Development Team. These two were allowed to move forward to the next stage in the process, which was to provide presentations to the Task Force and City Council. An overview of the Task Force’s top proposal was from DevNW and Ink Built. Their proposal included forty-eight (48) units with a mixture of twenty-two (22) three (3) bedroom units, fourteen (14) two (2) bedroom units, and twelve (12) one (1) bedroom units with eighty-three (83) parking spaces. This includes the extension of Davenport Lane and has the buildings adjacent to the new street with parking behind them, which is in line with the Silverton Development Code design standards for multi-family developments. In terms of affordability, they are targeting the sixty percent (60%) area median income (AMI) which was the City’s goal for the proposals and would generally reflect rent between seven hundred eighty dollars (\$780) and one thousand one hundred dollars

(\$1,100) per month. Included in the proposal is a community center building, in-unit washers and dryers for houses with larger square feet, bike parking, and considerable energy efficiencies. They are seeking to exploit the nine percent (9%) low-income housing tax credit funds which are more competitive than the four percent (4%) funds. Oregon Community Housing Services is overhauling those funding programs so there are no funds available for this calendar year (2024). In 2025, the program will have been updated so it is not known what the program would look like then. This project and timeline lend itself well to a 2025 funding request.

If they're selected, the schedule they've proposed will take twelve (12) to eighteen (18) months. The timeline includes potentially going out for bid in November 2025 or January 2026, with construction occurring March 2027.

The second highest rated proposal was from Hacienda, this development would contain more triplexes, duplexes, and individual structures. It would be comprised of thirty-seven (37) units comprised of nine (9) one (1) bedroom, twenty-two (22) two (2) bedroom and five (5) three (3) bedroom. It also includes a community building and extension of Davenport Lane with the structures facing the street with the parking and driving area internal to that. The design of the buildings includes prominent gables with porches. Triplexes and/or fourplexes will have onsite laundry, however, the developers are receptive to in-unit laundry hookups.

Hacienda is looking at the four percent (4%) Low-Income Housing Tax Credit (LIHTC) funds which are less competitive than the nine percent (9%) funds. Both projects are looking toward the City for support in the form of the low cost one (\$1) dollar for the ninety-nine (99) year land lease and System Development Charge (SDC) waivers. They are also requesting the affordable housing tax exemption, which is the ten-year property tax exemption process the City has already adopted. The City would be applying for the Community Development Block Grant (CDBG) funds through the county to construct infrastructure improvements which include Davenport Lane and additional water and sewer which would be eligible for that type of funding. The City would be the eligible applicant for those funds. The roadway build-out in that area needs to be done regardless and has a similar timeline design through 2024-2025, bidding September 2025 for construction with completion February 2027. The Affordable Housing Task Force met April 16, 2024, and reviewed the proposals with the intent to create a top-two list for Council. The Task Force reviewed the proposals and found DevNW and InkBuilt to be their highest rated with Hacienda's proposal second. If Council concurs with the Task Force, the next step of the process would be to invite the top two proposers, DevNW and InkBuilt and Hacienda to give presentations to the Affordable Housing Task Force and City Council in a joint meeting, with the Task Force providing the Council with input on their preferred top choice and with Council then selecting the top-rated team. Following the decision, the City would begin negotiations for more due diligence and a memorandum of understanding with the top-rated team to move forward with the actual development process.

Gottgetreu then provided an overview summary of the four (4) proposals the City received.

Mayor Freiling asked if Council is willing to have a joint meeting with the Affordable Housing Task Force to move forward with presentations from the top two (2) developers. He clarified; Council will make the decision; the Task Force provides recommendations.

Councilor Gaitan commented, the land is near the Robert Frost School and the District is in desperate need of more students, he expressed curiosity about how many students are currently at Robert Frost, wondering if they are at capacity. He asked if checking with the school could be a good idea. Gaitan further commented he was impressed with the top two.

Mayor Freilinger said he is not opposed to getting feedback from the school. He has never heard the school say they are concerned about getting more students.

Council's consensus was to move forward.

2.2 Overview of Annexation Criteria – Jason Gottgetreu, Community Development Director

Community Development Director Jason Gottgetreu began with a brief history of the City's annexation criteria. Prior to 2005, the process was informal. An annexation application would be reviewed by City staff and presented to Council. There was no Planning Commission review required. In 2005, the City went to a voter approved annexation. This meant annexations were not land use decisions reviewed by the Planning Commission and City Council, then sent to the electorate for a majority vote. This continued until 2016. In 2016, Senate Bill (SB) 1573 was voted in and it precluded City's from sending annexations to a vote. Because there were legal proceedings regarding SB 1573, the City adopted a resolution which placed a hold on considering annexations from 2016 to 2019 and, during that time, adopted additional annexation review criteria. These criteria included consideration of the amount of developable land within the existing City limits, where it is considered timely to annex the land if there is less than a five (5) year supply of buildable lands within the limits and not considered timely if there is a more than an eight (8) year supply. If there is between a five (5) year and eight (8) year supply, it is reviewed on a case-by-case basis.

Gottgetreu continued saying, as of December there were eighty-three (83) shovel ready lots and fourteen (14) developable lots, which are lots of a sufficient size to be partitioned or subdivided, representing a potential of four hundred sixty-eight (468) lots for an overall inventory of five hundred fifty-one (551) lots within the existing City limits. The Housing Needs Analysis (HNA), conducted in 2020, indicated a need for one thousand one hundred fifty-eight (1,158) new dwelling units, single family, and multi-family, over the twenty (20) year planning period. Breaking it down, if the twenty-year (20) need is one thousand one hundred fifty-eight (1,158), the five (5) year need is a quarter of that, or two hundred ninety (290), and the eight (8) year need is forty percent (40%) or four hundred sixty-three (463).

With the current dwelling capacity of five hundred fifty-one (551) dwellings, it places the City above the eight (8) year need. To further break it down, if the existing supply is divided by annual need (551/57.9) it shows you how many years supply we currently have in the City, nine point five (9.5) years.

Gottgetreu stated the intent of the discussion is to gauge the extent to which Council may be interested in revisiting the annexation criteria and what changes, if any, would Council like to provide direction for. The Planning Commission would typically take the lead on drafting updated Development Code language based on policy objectives defined by Council.

Gottgetreu emphasized this could be an opportunity for Council to look at and make changes to the criteria, for example, Council could look at what the offer or proposed development will be instead of just considering the amount of land within the existing City limits. The current criteria are based on the number of dwellings, not the type of dwelling.

Councilor Newton said she loved the idea of considering not just the current capacity for dwellings or developable land in the City but to consider what is being proposed on land that could be annexed. *(due to technical difficulties, the remainder of the conversation involving Councilor Newton is inaudible)*

City Manager Cory Misley contributed to the discussion (*due to technical difficulties, his contribution was inaudible*).

Gottgetreu (*possibly responding to part of an inaudible conversation due to technical issues*) said the City would have annexation agreements which would be binding to ensure the developer followed through with what they were proposing.

Councilor Sutton agreed with Councilor Newton that if an annexation fills a need, the City should allow it to happen. Sutton asked about any conversation with developers after a certain point (*the rest was inaudible due to technical difficulties*).

Misley provided additional input; *due to technical difficulties it is not on the recording*.

Gottgetreu's responses are *unintelligible/inaudible, due to technical difficulties*. The portion of his response which was audible included speaking of timelines.

Councilor Gaitan said he is in support; however, he wants to know whether this has been brought before previous Councils. He asked if there was something specific which caused it to be brought forward at this time. Gaitan requested context. Gottgetreu responded it has been on the mind of staff, and there have been ideas which seem like they would be good to at least entertain. He went on to say, these are good questions to ask in a policy setting not because of any specific development. Gottgetreu's response was longer but *inaudible due to technical difficulties*.

Mayor Freilinger said there are clear and objective standards which must be met for every step of development except annexations. *The rest was unintelligible/inaudible due to technical difficulties*.

Misley responded, it was not captured, *due to technical difficulties*.

Mayor Freilinger continued, saying he is not in favor of monolithic apartments, and duplexes and triplexes being next door to single family residences. He mentioned having leverage over developers. *Most of his input was unintelligible or inaudible on the recording due to technical difficulties*. He concluded by expressing his belief this was worthy of consideration.

Councilor Hammond said he was in favor of giving the Council or the City creative leverage.

Mayor Freilinger asked Gottgetreu if he had what he needed. Gottgetreu said he did and now he would work with the Planning Commission on crafting the language to be able to meet those objectives while ensuring the door is open in the manner the City sees fit. Misley commented on the Council Goal and plan to fully update the Comprehensive Plan next fiscal year and ultimately, after that, an Urban Growth Boundary (UGB) sufficiency Report, Misley said this is in the future, but the City is approaching it from both ends. If the City wasn't looking at it now, the City should be looking at it in twelve (12) to eighteen (18) months.

2.3 2024 Local Elections Calendar – Cory Misley, City Manager

City Manager Misley provided a brief statement about the 2024 elections calendar. Misley wanted to share with the Council and the public to let them know timelines as we head toward City elections in 2024. Election packets will be ready at the beginning of June for interested candidates.

7:30 P.M. REGULAR MEETING

Mayor Freilinger transitioned into the City Council Regular Meeting and opened it to public comment.

3. PUBLIC COMMENT

Alicia B.

Monson Road, Silverton, OR

Alicia came to talk about Sheltering Silverton. She lives on Monson Road, which abuts some of the Sheltering Silverton property. She said there has been an increase in odd behavior which makes her uncomfortable. It is “pitch black” at night and she has been seeing an increase in foot traffic on the dead-end street. She said there have been break-ins she can’t specifically attribute to Sheltering Silverton, but this is abnormal behavior for the street. She has seen individuals doing drugs at Sheltering Silverton, in the open. She specifically saw, at the welcome sign (Welcome to Silverton), a female sitting in debris doing drugs.

Cory Misley, City Manager, provided input but *due to technical difficulties, his comments/statements were inaudible.*

The remainder of Alicia’s conversation with Council and the City Manager is not contained in the video due to technical difficulties (it is garbled/inaudible and unintelligible except for a few words here and there).

Councilor Miller asked if the staff of Sheltering Silverton has been made aware. She responded she has not notified them yet.

Councilor Hammond thanked her for bringing it to the City’s attention.

The recording stopped audio and the video locked again after this. Due to technical difficulties, there isn’t any more intelligible conversation.

Karolle H.

Silverton resident

Her question is unintelligible. Mayor Freilinger responded it was a good question, further saying it is a part of Council protocol wherein we’re talking about having one public meeting section instead of ... *garbled/inaudible, unintelligible due to technical difficulties.*

Then she said she was researching the downtown parking... *again audio was inaudible due to technical problems.* City Manager Misley responded but it, too, was inaudible.

Audio came back on and Karolle was saying other business owners park in front of her business instead of their own. She has had customers tell her they won’t shop in Silverton because of parking issues. She lamented the lack of parking enforcement and continued telling Council whomever is conducting parking studies is not downtown during the time of day when this is happening. She is there from 11:00 a.m. to 5:00 p.m. and there

isn't parking available. She said she and other merchants do not feel the City understands their plight and without parking the downtown area will "die."

Mayor Freilinger thanked her for bringing forward her concerns and shared that he used to be one of the downtown merchants. He said, even then, parking was an issue. He agrees a long-term solution needs to be found. He confirmed we do not have anyone enforcing parking at this time. Freilinger said the City is looking at a Pilot Program and other alternatives because a long-term solution needs to be found. Hiring a parking professional who does this in other communities is being considered. He knows the Pilot may seem counterintuitive, but the City is working on the problem, and the Pilot Program is not permanent. Karolle wanted to know how long the Pilot was projected to last because since the Code Enforcement Officer left, parking has already been free. Freilinger said he did not have an answer to that question.

She asked how the City was going to monitor the program, Mayor Freilinger referred her to Community Development Director, Jason Gottgetreu who said, the City hired a Code Compliance Specialist that started about three (3) to four (4) weeks ago. There was a period, with the meters, where batteries were running out and meters were breaking, during that time the idea for the Parking Pilot took shape. Karolle asked what actual changes will occur during the program because there are no tickets being issued now and parking is free. The response was, there will be a switch to issuing parking tickets for vehicles exceeding the time limit. The City's Code Compliance Specialist is eager to help educate and explain the Downtown Parking Pilot Program. Once the program functions, there will be signage and the ability to enforce it. The City plans to embark on an educational campaign to ensure business owners and visitors know about the new parking program downtown. Soon, there will be enforcement for those parking time limits, and someone will issue tickets.

Mayor Freilinger said bringing the meters back is not really an option because of an inability to get parts for repairs. To have the meter program the City is looking at significant investments. Once the Pilot Program is up and running there will be signage, stickers on the meters and enforcement. If the City chooses to have a meter program in the future, it will be required to make investments in other methods which are extremely expensive.

Councilor Sutton added, since this topic is on the agenda for tonight, she will not spend too much time on it. Sutton went on to say, parking is a serious topic. It has been discussed in multiple Chamber and Council meetings. She expressed remorse that Karolle doesn't feel like it has been/or is being discussed. The Pilot Project will provide education. Sutton emphasized; this is what we do in Silverton for change; we educate. Sutton went on to say, change in Silverton is education driven. The Pilot Project is a form of education for citizens and merchants downtown. The highest point of interest is educating the public about what we're doing and why. With a new City Manager, the City has a new fresh view and the City is running with it. The City is moving forward toward education and a solution.

Councilor Newton asked about loading zones. Captain Engstrom responded saying the Police Department would respond to vehicles parked in the loading zones.

Councilor Hammond said he appreciated Karolle's time and apologized for the frustration. Hammond continued talking about the complaints of business owners using the customer parking spaces near their businesses. He said he believes what the City does will not change the business owners who choose not to respect the system. Karolle responded the business owners are not parking in front of their businesses but in front of other businesses. Hammond does not believe this practice is the City's fault.

Councilor Gaitan thanked her for speaking. He articulated that he is a supporter of the modernization of parking and hoped this would provide impetus to move forward and find the right solution.

4. CONSENT AGENDA

A motion was made by Councilor Sutton to approve all Consent Agenda items. Councilor Traeger seconded. No discussion. All in favor. Motion Passed.

4.1 Change Order for Water Plant Valve Project – Brad Jensen, Water Quality Division Supervisor

4.2 Tourism Promotion Committee Grant Recommendations – Jason Gottgetreu, Community Development Director

4.3 Approval of Minutes from April 1, 2024, City Council Meeting, April 8, 2024, City Council Work Session and Regular Meeting and April 15, 2024, City Council Work Session, and Regular Meeting.

5.1 PROCLAMATIONS

Mayor Freilinger read the Silverton Public Works Week Proclamation and encouraged everyone to go to the Public Works Fair on Wednesday, May 22, 2024, at Coolidge McClaine Park from 12:00 p.m. to 4:00 p.m.

6. SCHEDULED PRESENTATIONS

6.1 Silverton Chamber of Commerce Monthly Report – Stacy Palmer, Executive Director

Mrs. Palmer began by alluding to the parking discussion, saying she agreed with most of the comments about the need to look at it, she thinks Councilor Hammond made a valid point. She is not convinced it is The City's responsibility to "police" the merchants, perhaps make it advantageous to park elsewhere but it must be on the merchants themselves to recognize the value of the parking spots. Palmer went on to say, retail analysis shows the retail parking spots downtown are worth twenty thousand dollars (\$20,000) each. When you add it up, they should realize the value to their business.

She provided a reminder of the Silverton Business Group meetings each Wednesday morning, 8:00 a.m., at the Silver Falls Brewery. Last week honored National School Principal Appreciation Day with twelve (12) of the fourteen (14) principals in attendance. Palmer felt it was good to say thank you for all they have done and continue to do and expressed a desire to be as supportive as possible.

This week is National Teacher Appreciation Week. Palmer encouraged everyone to thank and support them. The Chamber will be highlighting businesses showing support for teachers.

On May 15th, the meeting will be to say farewell to the City's outgoing Police Chief. Palmer reminded everyone how supportive Chief Anglemier has been to the Chamber and City.

The meeting on June 5, 2024, will include a special pre-tour of the New City Hall. Providing a sneak peek before the Grand Opening on June 7, 2024.

The Uniquely Silverton online tour is being finalized, with twenty-nine (29) businesses and six (6) attractions. It is set to launch in mid-May. The final review of graphics, with a demonstration next week to fine tune, and then it will go out to everyone.

Flower baskets are set to go up on Tuesday the 14th. Palmer did a "shout out" to Silverton Fire and Les Schwab for lending their forklifts to get the baskets up. There are seventy-five (75) baskets this year around town. All proceeds go to maintaining the baskets. They are still accepting donations, the more donations, the longer the baskets will remain up.

The Chamber Classic Golf Tournament is on May 17, 2024, with a shotgun start at 8:00 a.m. It is a four (4) person scramble format and is open to all levels of experience. Palmer added, if you're not a golfer, it is a great way to network. More information can be found on the website or call the Chamber office.

May 18, 2024, Palmer invited everyone to the 2nd Annual Paws in the Park. She went on to say, there are twenty-five (25) vendors. A vendor fair at Coolidge McLaine Park starts immediately following the parade. Young Life is hosting a carnival, which will be located on the Art Association side of the park. There will be games and other activities. She emphasized there will be corndogs this year. She invited everyone to the park to check out the vendors, music, pet owner look-alike contest, pet fashion show, and dog agility demonstrations.

First Friday, for safety reasons, had to be canceled, however it will be back on June 7th.

The Digital Boosts Program involves six (6) businesses. They met with the consultant, and they are doing a deep dive on all the platforms, they are beginning to make some changes and already a twenty-eight percent (28%) increase has been noted.

Willamette Work Force Partnership has programs beneficial to local businesses, for example, they have grants for hiring first time workers. The grant offsets up to six thousand dollars (\$6,000) dollars in costs. They offer training for those new employees to go with the funding.

There is an e-shop builders boot camp for those who want to dive into electronic or online commerce. It is a free bootcamp to provide mentoring, networking and resources for digital marketing and e-commerce platforms. It comes with a year of Shopify.

7. ACTION ITEMS

7.1 Downtown Parking Pilot Project – Jason Gottgetreu, Community Development Director

Community Development Director Jason Gottgetreu explained the objective is to get the long-term, all day, parked cars out to the periphery so customers will have parking downtown.

The current plan is to remove batteries from the meters, remove the 2-hour sticker and replace it with a 4-hour sticker, and put signs up saying there is free three (3) to four (4) hour parking. The time limit would depend on Council's decision. Additionally, the Code Compliance Specialist would be "boots on the ground" to do a lot of the education and outreach to businesses and visitors. It is already known who the long-term, frequent fliers are, and they will be told about the Pilot Program and where long-term parking near to downtown is located. The goal is to focus on and begin education. The current intent is to start the education campaign, use written warnings as additional education prior to issuing tickets, to A) let the businesses know what the program is and B) we are keeping track of which cars are being parked all day every day, and C) if the message is not received tickets will be issued. Gottgetreu said he does think there's an escalating factor, two (2) warnings in one day means an escalation to a ticket, to emphasize the seriousness and veracity of the City's intent.

Councilor Sutton asked what would be on the signs. Captain Engstrom responded saying it would refer to the Oregon Revised Statute (ORS). He further said, if the police department is already monitoring the loading zones tickets, not warnings will be issued. If a merchant had someone parking in a loading zone it could be called in and the police department would respond.

Councilor Traeger said she agrees with everything and wanted to know why the four (4) hour time limit was chosen. Gottgetreu responded, the intent is to have the ability to keep someone from parking in a spot all day. The four (4) hour limit was chosen to minimize stress for the customers. If someone was going to every store; the City wants them to be able to do so without worrying about a two (2) hour limit.

Mayor Freilinger said he was a proponent of a three (3) hour parking limit.

Councilor Gaitan asked if this is a possible long-term solution. He said he was trying to understand. We made eighty-two thousand (\$82,000) per year with basically no enforcement. Gottgetreu responded, it is all to be determined based on response and other factors. A policy decision may need to be made.

City Manager Misley responded to the parking consultant reference and potentially rolling it into the Main Street Project design concepts. Which he believes is pilot project in and of itself for what the future of the downtown streetscape will look like. Misley said there will be several conversations and approaches to addressing the downtown parking situation.

Councilor Sutton asked if the fifty-nine to eighty-two thousand (\$59,000- \$82,000) per year included the parking tickets or just the meter change. Gottgetreu responded it is the change and fines. Sutton asked Chamber Executive Director Stacy Palmer what she thought. Palmer said she felt two (2) hours wasn't enough and four (4) hours is more in line. Education will have the most significant impact. Sutton then brought up automatic tickets from parking kitties. She thinks it is the wave of the future and may work here. Palmer said they do allow flexibility to add increments of time, you are not required to purchase a block of time but can get what you need.

Councilor Miller inquired about shorter term parking, for the purpose of the Pilot, in pick up and drop off areas. Miller also asked about data collection. He wanted to know how much staff time it will take. Gottgetreu responded, the City will do parking inventories, maps, mark the spots cars are parked and it takes about 30-minutes to complete a loop. The plan is to collect data at approximately 10:00 a.m. and 2:00-3:00 p.m. with thirty (30) minutes per collection. This will not be done every day but will be done over the course of the Pilot to determine what various days look like and then determine an average. Last time a study was completed, weekends were the busiest and blocks were at 100% capacity.

Councilor Newton brought up her concern that the City does not have enough handicap parking and she wants to make sure this remains on the radar.

Mayor Freilinger asked if a motion was needed.

Misley responded, the last time this was discussed was at a Work Session, permission was tentatively granted to determine the process and needs to implement it. Misley indicated a Motion would be good for clarity.

Councilor Miller made a motion to direct City staff to initiate a Parking Pilot Program with temporary signs designating 4-hour parking limits in the downtown core for one hundred twenty (120) days superseding the existing parking code. Councilor Sutton seconded. Questions were called for and Councilor Hammond responded with a question, he wanted to know if Pilot Program wasn't going well in sixty (60) days, could it be reversed by Council vote. The answer was, yes, it could. All in favor. Motion Passed.

Mayor Freilinger took a moment to discuss committee appointments. Recently, a resignation was submitted to the Transportation Advisory Committee. Mayor Freilinger said he was able to speak to an applicant, Daryl Smith, who was still interested in being a member. Mayor Freilinger recommended his appointment with a term ending December 31, 2026,

A motion was made by Councilor Miller. Councilor Sutton seconded. No discussion. All in favor. Motion passed.

6. CITY MANAGER UPDATE

City Manager Cory Misley expressed how much he enjoyed Senior Clean up and helping in Town Square Park. He did a “shout out” to Jacob Rush, the new Maintenance Division Supervisor who coordinated the event his second week in that position. Misley said in future years, the Human Resource Manager would be helping to continue building out the City’s volunteer program. He alluded to conversations he has had with Council members and others about the important role volunteers fill.

Misley said this is the time of year when there are a lot of upcoming public events. He has been seeing a lot of applications and is pleased with the learning processes, policies, and having discussions with staff.

Misley let Council know he and Jason Gottgetreu, Community Development Director, met with a representative from Mid-Willamette Valley Council of Governments (MWVCOG), their Community and Economic Development Manager. They had a conversation about expanding use of the services the COG can provide for the City. He said they assisted North Marion County with their Enterprise Zone redesignation. They also discussed several other subjects but the most critical was their grant writing support. They are willing to help write the applications, especially for the larger infrastructure grants. If awarded the grant, their help would be rolled into the grant administration costs, which is typical for those types of grants. If the City is not awarded the grant, the COG, essentially, worked pro bono. Misley said the City wants to utilize this resource appropriately.

Last Wednesday, the proposed budget was put out. Misley said, if anyone is interested in reviewing it there’s a hard copy at City Hall as well as on the City website. The first Budget Committee meeting is Tuesday and then again Thursday.

There was an All-staff Meeting on Wednesday with a good turnout, about thirty-five (35) members of the team were present. The meeting was informal, and it was good to get together, talk and support each other.

Chief Anglemier’s retirement is next Friday afternoon. Although it won’t be the last time we see him, please thank him for his service and leadership in a position that is challenging. Misley went on to say, Anglemier has handled it with grace and aplomb. He is appreciated by all.

7. COUNCIL COMMUNICATIONS

Councilor Hammond said he wanted to follow-up or ask about banners or City banners. Mayor Freilinger said he knew City Manager Misley was involved and aware. Misley responded progress is being made and the approach may be to have more banners that are simple and reflective of Silverton and the seasons, potentially including some of our marquee events and that would be the extent of it. Mayor Freilinger asked if Council wanted a City Policy or to have the City Manager oversee the process. Misley interjected he did not mean to imply no policy was needed, he thinks a policy is needed whether by resolution or code. Council said they were in favor of the City Manager crafting a policy and bringing it back to them.

Councilor Newton asked about the Pet Parade and confirmed the date. Newton said she was asked at a Chamber meeting about art in the new City Hall. Community Development Director Jason Gottgetreu responded, even though there wasn’t a lot of public wall space in the building, there would be Homer Davenport sketches, which are being reframed, and Art Festival Flyers. He continued saying, both yes and no to local art cycling through New City Hall. There will be some art, but it has not been decided what piece will go where.

Mayer Freilinger added, the Historical Society asked him a similar version of the question. For the Grand Opening there will be historical photos, etc., on the easels. The Historical Society wanted to know if the items could be put up longer than the two hours of the Grand Opening. Gottgetreu said there are display cases in City Hall which lock. Gottgetreu also updated them saying the temporary certificate of occupancy should be issued the week of May 27, 2024.

Councilor Miller said he, regrettably, will not be at the Pet Parade. He said the Transportation Advisory Committee (TAC) did not meet in April but hoped to meet next week. Miller said he was approached by a lodging business downtown who brought up a concern about the volume of music, especially in the evenings.

Councilor Traeger brought up the City Hall Grand Opening, June 7, 2024, and mentioned all the Councilors will be leading tours. She confirmed with Community Development Director Jason Gottgetreu there would be a tour guide for people, explaining what each room was for. Traeger commented that the Grand Opening will be occurring with the First Friday event and if there is good weather, she hopes there will be a good turnout for both.

Councilor Gaitan mentioned last year's golf tournament, saying it was fun. He thanked Councilor Hammond for the letter of support sent to the schools. Gaitan mentioned the Welcome to Mount Angel sign you pass when entering the City and the pedestrian sign shortly thereafter. He feels Silverton may need better signage. Councilor Traeger said the tourism committee is looking at a revamp of the signs.

Councilor Sutton, asked about candy for the Pet Parade. Public Works Director Travis Sperle assured her it has been taken care of. She also asked if anyone would be interpreting for the City Hall Grand Opening.

8. ADJOURNMENT

A motion was made by Councilor Sutton to adjourn. Meeting adjourned at 8:45 p.m.

Respectfully submitted by:
/s/Tammy Shaver – Human Resource Manager