

CITY OF SILVERTON

CITY COUNCIL SPECIAL GOAL SETTING MEETING MINUTES



Oregon Gardens – Natural Resources Education Center 879 W. Main St. and Zoom Web Conference Platform

February 6, 2024, 4:00 p.m.

I. OPENING CEREMONIES – Call to Order, Pledge of Allegiance, & Roll Call

Mayor Freilinger called the meeting to order at 4:00 p.m. The City Council and staff were present in person.

Present	Absent	
<u>X</u>	<u> </u>	Mayor Jason Freilinger
<u>X</u>	<u> </u>	Council President Elvi Cuellar Sutton
<u>4:13 p.m.</u>	<u> </u>	Jess Miller
<u>X</u>	<u> </u>	April Newton
<u>X</u>	<u> </u>	Eric Hammond
<u>X</u>	<u> </u>	Marie Traeger
<u> </u>	<u>Excused</u>	Matt Gaitan

STAFF PRESENT:

City Manager Cory Misley, Deputy City Manager/Finance Director Kathleen Zaragoza, Assistant Finance Director Sheena Lucht, Community Development Director Jason Gottgetreu, Public Works Director Travis Sperle, Maintenance Division Supervisor Mike Dahlberg, Water Quality Division Supervisor Brad Jensen, Chief of Police Jim Anglemier, Captain Todd Engstrom, Assistant to City Manager/City Clerk Jamie Ward

II. Discussion/Action

2.1 City Council Goal Setting for Fiscal Year 2024-25

Mayor Freilinger welcomed Council and staff, emphasizing the significance of the meeting as one of the most important in shaping the future of Silverton.

City Manager Misley presented the staff report, outlining the 2024-25 City Council Goals, which are derived from three primary sources. Firstly, staff aim to align with Council interests and priorities by actively listening to comments, questions, ideas, and concerns expressed formally and informally. Secondly, staff immerses themselves in City projects, short- and long-range planning documents, and capital projects, learning from past years' experiences, opportunities, and challenges. Thirdly, staff coordinates with other entities to ensure alignment and collaboration in achieving the City's goals.

City Manager Misley emphasized that any matters not finalized during the current meeting would be revisited at the February 26, 2024, works session for review and finalization. Subsequently, they would be presented to Council for adoption during the March 4, 2024, session.

Critical Infrastructure

- Complete the engineering and design for the Water Storage Tank Reservoir to be located on the two-acre site off Edison Road NE with anticipated construction in FY 2025-26.

City Manager Misley outlined that this goal would encompass the design phase during the current fiscal year, with construction slated for the following fiscal year.

Public Works Director Sperle elaborated that the Water Storage Tank Reservoir project was initially included in the original master plan for design, and the land was purchased to begin the project. However, it was deprioritized in favor of the Water Treatment Plant. He noted that this holding tank will serve the West side of town that currently only has one transmittal line running to it.

- Develop a funding strategy for the new Water Treatment Plant based on engineering and design from 2022 with an emphasis on reducing the financial burden on rate payers and anticipated construction in FY 2026-27.

City Manager Milsey stated City had contracted with Jacob's Engineering to design a new water treatment plant facility. However, the initial cost estimates were significantly off when the project was put out to bid. Consequently, the decision was made to pause this project. The primary focus of this goal is to explore and potentially secure grants, renewable loans, and appropriations from state and federal levels to bring additional funding sources and reduce the overall cost of the project.

Public Works Director Travis Sperle and Water Quality Division Supervisor Brad Jensen discussed the design specifications and operations plan for the facility once it is complete. They also outlined plans for the old building once the new facility is operational.

City Manager Misley highlighted that the City is ahead of the game due to having the design and plan in place. This allows them to approach potential funding partners more effectively.

During the Council discussion, there was deliberation on whether sidewalk standards or landscaping work could be initiated in the area before the project's completion. Director Sperle explained that the decision was made to postpone these upgrades to assess the heavy equipment required for construction of the facility and to incorporate any associated design costs into the final stages of the project.

City Manager Misley said finalizing the site plan would be beneficial for determining the potential footprint of the project. This information could then be utilized as a baseline when engaging with potential funding sources.

- Enhance the Partnership with ODOT, County, and City that collectively supports the entire Silverton Transportation System and work to be as best positioned for statewide opportunities such as the Safe Routes to Schools, STIF, and STIP Programs.

City Manager Misley emphasized that this goal revolves around fostering partnerships and comprehending what each party can contribute. He noted that this collaboration could take various forms but is particularly focused on identifying potential funding sources within a specific timeframe and assessing the City's position in that regard.

Council and staff engaged in a discussion regarding the metrics to measure the progress of this goal, the timeframe for achieving it, and the expectations associated with it. They deliberated on how to effectively assess the success of the goal and what specific outcomes would indicate progress within the set timeframe. Additionally, they acknowledged the challenge of working with intergovernmental agencies that plan three to five years in advance and emphasized the importance of positioning the City to be ready to apply for funding opportunities in the future.

- Conduct a Traffic and Pedestrian Safety Audit to evaluate certain intersections, street cross-sections, and areas to help prioritize safety project improvements and treatments.

This initiative focuses on enhancing safety within the City by evaluating options for dangerous intersections and updating them accordingly. This could involve various measures such as installing additional lighting or reorienting intersections for improved safety. The goal is to establish a systematic approach to assessing different parts of the town and understanding how safety measures fit into the budget. While the city may not have the same resources as larger agencies like the Oregon Department of Transportation (ODOT), it aims to develop criteria for prioritizing specific intersections and providing guidance on identifying properties that require safety improvements.

Public Works Director Sperle emphasized that while the study is a crucial first step, the real work lies in implementing the recommendations afterward. The study will serve as a guide for creating a priority list based on its findings, helping the City to effectively address safety concerns at various intersections.

Silverton Police Chief Jim Anglemier highlighted the importance of data analysis in assessing this goal. By examining the data objectively, the City can better prioritize its efforts and address safety concerns in a systematic manner, free from emotional biases. This approach will enable the City to allocate resources effectively and make informed decisions about improving intersection safety.

Community Livability

- Develop a design for the Downton Plaza Park south of the Civic Center with a focus as an urban park, community gathering space, and other desired amenities.

City Manager Misley emphasized that the focus of this goal is leveraging the fact that the City already owns the land which is centrally located. The aim is to bring clarity to what this goal could entail, exploring potential uses for the land and identifying opportunities to maximize its utility for the community.

Councilor Miller asked what that clarity will look like.

City Manager Misley highlighted that the next step for the Council would be to develop a Request for Proposal (RFP) to solicit public engagement. In his perspective, it's better to present residents with something tangible and then gather their feedback. By creating this RFP, the Council can achieve that objective effectively, enabling community involvement in shaping the future of the project.

- Explore a Mobility Hub concept on the City's A Street Property north of the Civic Center to include additional parking and integration of different modes of transportation.

City Manager Misley emphasized that the City already owns the land for this goal, and it is centrally located. Despite mixed reviews on the need for additional parking, this property could potentially support it while also exploring multimodal transportation options. The goal aligns with the City's vision of shaping a small-town feel with the development of a mobility hub. City Manager Misley believes that by taking this direction, there are opportunities to secure outside funding for the project.

Mayor Freilinger emphasized the correlation between this goal and the previous one, noting their proximity to the new facility. However, he highlighted that it's crucial to recognize that these goals extend beyond mere adjacency. It's essential to address both goals with equal priority, ensuring that the discussion encompasses not just a garden but also a mobility hub for additional parking. Mayor Freilinger reinforced the importance of acknowledging everyone's concerns in a rational manner and highlighted the significant opportunity to secure funding for a portion of this project. He emphasized that the community expects progress on these goals and wants to ensure they remain high on the project list despite other competing priorities.

Councilor Sutton emphasized the importance of exploring alternative parking solutions in different parts of the town instead of solely focusing on turning the identified area into additional pavement. She suggested considering other underutilized parking areas in the town that could be supported and integrated into the goal of creating a mobility hub. Sutton emphasized the need for a comprehensive approach that takes into account various options

to address parking needs while minimizing the impact on the environment and preserving the town's aesthetic appeal.

Councilor Newton expressed agreement with Councilor Sutton's perspective and sought more information on what a mobility hub would entail in Silverton. In response, Councilor Sutton provided a brief description and offered some examples of what such a hub could look like. City Manager Misley emphasized the importance of considering the long-term potential and benefits of this goal, suggesting that it could serve as a critical component of Silverton's future transportation infrastructure.

Councilor Traeger added that with the new facility having extra parking, it's culturally significant. Additionally, it's a generally centralized area in town, making it valuable to offer additional parking to continue supporting tourists and local businesses.

Council engaged in a detailed conversation regarding various parking areas throughout town, exploring options and considerations for addressing parking needs in different areas of Silverton.

Council expressed the desire to include additional language in this goal to address the exploration of various parking areas throughout Silverton. They also emphasized the importance of setting an anticipated timeframe for achieving this goal without limiting potential funding sources.

- Finalize the design, funding strategy, milestones and timeline with the yet to be selected project partner on the Westfield Property Affordable/Workforce Housing Project.

The Community Development Director updated the Council, stating that the Request for Proposals (RFP) has been sent out. The timeline for the selection process is estimated to be about 6 to 8 weeks. The intention is to review the submitted proposals and select the top two candidates for interviews. Following the interviews, the final partner will be chosen. Subsequently, a memorandum of understanding will be developed, outlining the responsibilities, financial arrangements, and potential funding opportunities.

Councilor Traeger expressed a desire for more specificity regarding the education on what Area Median Income (AMI) means and how it affects residents.

Mayor Freilinger acknowledged the difficulty of providing specific information about Area Median Income (AMI) and its impact on residents due to the changing economy. He suggested that for now, the focus should be on conveying the general idea that affordable housing units must align with federal standards, which are based on AMI calculations. The Mayor agreed that more specificity should be provided in future discussions and emphasized the importance of incorporating an educational component when engaging in these conversations.

Council took a break at 5:30 p.m.

Council returned from break at 6:00 p.m.

Community Resiliency And Environmental Sustainability

- Create the City's first Urban Forest Management Plan for a shared vision for the future of the Silverton tree canopy including wildfire mitigation and fuels treatment.

City Manager Misley outlined the intention to develop a comprehensive approach to address trees in Silverton, encompassing not only trees on private undeveloped land but also those within parks, open spaces, and developed private lands. He referenced the tree plan implemented by the City of Sisters as a model, which includes three main components: trees and infrastructure, urban forest management, and wildfire mitigation, along with community engagement and involvement. City Manager Misley highlighted the availability of resources to support such efforts, noting that the Oregon Department of Forestry (ODF) is particularly supportive of cities undertaking initiatives like this.

Councilor Sutton inquired whether this goal would involve identifying areas suitable for expanding the tree canopy. City Manager Misley responded affirmatively, noting that such considerations could be included in the context of System Development Charges (SDCs).

Councilor Hammond added that the Environmental Management and Urban Tree Committee is seeking this type of guidance in their efforts.

Councilor Miller expressed a desire to see best practices for detailed tree preservation included in the plan. City Manager Misley responded by indicating that Council would address tree code language at an upcoming work session, focusing on both developed and undeveloped areas. He emphasized that this plan would go beyond that and set the framework for the City's tree management over the next several years.

- Partner with the Pudding River Watershed Council to enhance the Abiqua and Silver Creek Watersheds through educating and involving the community on their historical, ecological, and strategic roles for the City of Silverton water quality and supply.

City Manager Misley stated that he has met with Anna Rankin from the Pudding River Watershed Council, and they are eager to partner with the City and collaborate on various projects.

Mayor Freilinger emphasized the importance of prioritizing the care of the City's water sources and collaborating with partners like the Pudding River Watershed Council to ensure that the City is effectively managing its water resources.

Councilor Miller would like to add Clear and Objective Standards

City Manager Misley suggested leaving the decision regarding the incorporation of that into the comprehensive plan to the planning department. He emphasized the importance of strategic planning to determine whether it should be included before, during, or after a comprehensive plan update. Community Development Director Gottgetreu agreed, noting that integrating it into the comprehensive plan would be beneficial and appropriate.

Destination Development And Economic Development

- Continue to work closely with the Silverton Chamber emphasizing destination development to further Silverton as a preferred year-round choice for visitors.

City Manager Misley emphasized the need to acknowledge the Chamber's commendable work with limited funding. He pointed out that the City has a dedicated funding source for tourism, the Transient Occupancy Tax (TOT). City Manager Misley proposed exploring ways to utilize this funding effectively, potentially through a strategic plan. He mentioned ongoing discussions with Stacy, indicating that the plan could take various forms. City Manager Misley suggested that Council direct staff to identify a project to outline the future utilization of TOT funds.

Mayor Freilinger requested City Manager Misley to elucidate the partnership between the City and the Chamber, and to provide examples of how the City of Sisters supported tourism in their area.

City Manager Misley explained that the City's partnership with the Chamber involves leveraging the Transient Occupancy Tax (TOT) funds to support tourism-related activities. He noted that the City of Sisters, in Oregon, has been proactive in promoting tourism by utilizing various strategies, which could serve as a model for Silverton.

Councilor Sutton inquired from Deputy City Manager/Finance Director Kathleen Zaragoza about the annual budget allocation from the Transient Occupancy Tax (TOT) funds to support the Gardens. Director Zaragoza replied that the City had budgeted \$236,132.00 annually to be given to the Oregon Garden Foundation out of the total TOT funds amounting to \$476,610.00.

Council engaged in a detailed discussion regarding Airbnb operations, exploring how they function and the possibility of including them in the Transient Occupancy Tax (TOT) funds.

Councilor Sutton inquired about the possibility of parking fees generating Transient Occupancy Tax (TOT) funds. City Manager Misley clarified that the Oregon Restaurant and Lodging Association (ORLA) oversees this matter. While there have been some legal challenges and attempts to explore this avenue, there is still ambiguity surrounding whether parking fees can contribute to TOT funds. Further clarification and legal assessments are required to obtain a definitive answer. City Manager Misley mentioned that some cities, such as Cannon Beach, have used TOT funds to upgrade restrooms, but emphasized the need for this to be part of a broader strategy.

- Expand the partnership with SEDCOR, Chamber, and others beginning with a Business Retention & Expansion Survey to inform a future Economic Development Strategic Plan.

City Manager Misley clarified that this goal focuses on the trades/business sector, such as manufacturing or processing plants. He explained that SEDCOR is the regional nonprofit partner that supports the City in this respect. City Manager Misley mentioned that he has been in discussions with SEDCOR and with Stacy Palmer at the Silverton Chamber, and all parties agree that this goal holds significant value for Silverton. Additionally, this goal aims to expand community engagement by soliciting input from residents regarding their needs and the opportunities they are seeking.

Mayor Freilinger added that he believes the upcoming year is an opportune time to nurture and further develop those relationships.

SILVERTON 2050

- Initiate a full update to the City's Comprehensive Plan to prepare for and manage expected growth and guide investments in land use and public facilities.

City Manager Misley noted that this goal could also involve updates to municipal codes and objective standards. Community Development Director Gottgetreu mentioned that there have been periodic updates over the years, with the most recent one occurring in 2002. Additionally, City Manager Misley highlighted that the last complete update to the Comprehensive Plan was in 1989.

Councilor Traeger inquired about the timeframe for completing a comprehensive plan, suggesting it typically takes about a year to complete, and then it lasts for approximately 25 years. City Manager Misley added that generally speaking a full comprehensive plan update should serve the City for at least 10 to 15 years before requiring another major revision.

City Manager Misley cautioned against trying to control all aspects of shaping the City's vision through a comprehensive plan update, emphasizing the importance of taking an integrated approach. He suggested aligning the comprehensive plan with other key documents such as the City's master plan, capital improvement plans, and System Development Charge (SDC) methodology. By achieving integration between these documents, the city can better realize its desired vision while also ensuring financial feasibility.

Mayor Freilinger emphasized the significance of the comprehensive plan update, stating that it is a core component of Oregon's land use system. He highlighted the legal importance of having a comprehensive plan that reflects the City's current direction, as it provides justification for various decisions and actions. Freilinger noted that operating with outdated plans can lead to obsolescence due to changes in laws and regulations over time. He expressed his belief that involving the community in this process will lead to abundant conversations and ensure that the updated plan accurately reflects the City's vision and goals.

- Complete the awarded Aquifer Storage and Recovery (ASR) Feasibility Grant with Oregon Water Resources Department to better understand its long-term potential and costs.

City Manager Misley added that this goal is distinct from the treated water storage project. It represents a long-term initiative, and determining its feasibility is crucial for planning future updates related to water storage, treatment, supplies, or distribution. A prefeasibility study was conducted, which involved testing wells and collecting data to understand the potential outcomes. City Manager Misley has reached out to the City of Stayton, which recently undertook a similar project, to gather insights on how they developed their request for proposals (RFP) and the scope of their approach.

City Manager Misley mentioned that there is potential for partnering with the City of Mt. Angel on this project. However, there are still many unanswered questions about the specifics and what the partnership would entail.

- Continue to work closely with other local taxing districts (including the School District, Fire District, and Library District) to better serve the community today while planning for the next generation of Silvertonians.

City Manager Misley elaborated that this goal aims to foster ongoing collaboration and support for community partners in achieving shared goals and objectives. It underscores the importance of working together with various stakeholders to address community needs and priorities effectively.

Mayor Freilinger emphasized the importance of holding regular meetings at the City management level and periodic meetings with the City Council and other relevant bodies to enhance communication and collaboration. He highlighted the need to work closely with the Silverton School District, expressing his belief that it is a crucial goal that must be achieved and improved upon. Mayor Freilinger noted that during his tenure on the Council, there has been a lack of meetings with entities such as the fire district or library district, and only annual meetings with the school district, indicating the necessity for more frequent and consistent communication with these partners.

City Manager Misley suggested during a recent phone call with Portland General Electric (PGE) that it would be beneficial for them to participate in a joint meeting between the City Council and the Fire District. The purpose of this meeting would be to discuss power safety, power shutoff plans, and wildfire plans, ensuring that all stakeholders are informed and prepared for potential emergencies.

Councilor Miller suggested that it would be beneficial to include state-level partners at the joint meetings between the City Council and either the Fire District or School Board. This broader participation would enhance collaboration and coordination.

GOOD GOVERNANCE

- Strategize with the Oregon Garden on current management practices and how to further utilize it as a community asset, amenity, and attraction for visitors.

City Manager Misley emphasized the significance of the Oregon Garden, which has been a part of the community for around 20 years. He reiterated the importance of continuing to support and advance this public asset, exploring various opportunities for partnership with the City. City Manager Misley highlighted the potential for collaboration and the numerous opportunities available to further develop and enhance the Oregon Garden's role within the community.

Councilor Newton feels that it is an underutilized resource.

Silverton Police Captain Todd Engstrom noted that the Oregon Garden opened in April of 1999, marking nearly 25 years since its inception. He raised the question of whether any commemorative events or initiatives were being planned to mark this significant milestone.

Councilor Miller suggested that in focusing on the goal related to supporting and advancing the Oregon Garden, the City should also explore additional mobility solutions. He noted that although the Oregon Garden is located in town, it may be far enough from downtown to deter some visitors. Implementing improved transportation options could help alleviate this barrier and increase accessibility to the garden for residents and tourists alike.

- Continue to settle into the new Civic Center and develop the protocols and policies for how the spaces can also serve the community in other ways.

City Manager Misley emphasized the importance of developing City policies regarding the utilization of the new Civic Center once the transition into the facility is underway. He highlighted the need for discussions and planning to ensure that various groups and organizations understand the guidelines and procedures for accessing and using the new facilities effectively.

City Manager Misley also raised the point that while the new facility will essentially serve the same purpose as the old City Hall, there may be a need to reconsider how it is referred to. He questioned whether the term "Civic Center" accurately reflects its function or if it would be more appropriate to transition to referring to it as the new City Hall. This shift in terminology could involve community education and outreach efforts to ensure clarity and understanding among residents.

Mayor Freilinger provided a brief overview of the historical context behind why the facility was initially referred to as a Civic Center.

Council reached a consensus to move forward with referring to the new facility as City Hall instead of the Civic Center.

- Formulate updated policies and practices regarding City-owned buildings used by community partners with an eye towards sustainable facility management and evaluating strategic disposition of certain properties including the old City Hall.

City Manager Misley stated that this goal had been discussed during the budget committee meetings last year. He emphasized that the City owns numerous buildings and land parcels, and there is a need to develop a systematically organized plan for managing and operating these assets. This plan should ensure an equitable approach to the operation of buildings, particularly those used by community partners. Additionally, City Manager Misley mentioned the importance of identifying any lands or buildings that the City no longer wishes to own, considering options such as surplus or selling these properties, and reallocating the funds generated from such sales to other priority areas.

Public Works Director Sperle expressed agreement with this goal and highlighted the importance of developing a comprehensive list detailing the functions and activities conducted at each City-owned building. This would help in better organizing and managing the City's facilities and resources effectively.

City Manager Misley emphasized that this is a significant project that will require careful consideration and time to complete. However, he reiterated the importance of undertaking this process to ensure efficient and effective management of the City's assets.

URBAN RENEWAL AGENCY GOALS

- Develop concepts for the Main Street Downtown Improvement Project to inform all components of the overall vision and guide the final engineering and design.

City Manager Misley clarified that this goal is already established, and the next step is to develop a Request for Proposals (RFP) for concepts and designs. This initiative has been shared with the Urban Renewal Advisory Committee and aims to take a holistic approach by engaging a firm to consider various aspects such as trees, parking, traffic, and utilities, alongside engineering and design elements.

Mayor Freilinger emphasized that the goal for this year was to have a fully designed plan in place so that development can commence in the next fiscal year. As discussions unfolded within the Urban Renewal Advisory Committee regarding the project's potential impacts on parking, traffic, and tree preservation during construction,

the idea emerged to initiate the design plan. This approach entails tasking the selected firm not only with designing the desired project but also with conducting the necessary research to address lingering questions and uncertainties.

- Complete an Urban Renewal Agency Plan Update with an emphasis on leveraging all remaining URA funds to align with certain key City projects to be completed in the next five years or sooner.

City Manager Misley explained that the goal involves utilizing the remaining \$5.2 million of maximum indebtedness from the Urban Renewal Agency (URA) to fund several targeted projects. These projects could include initiatives related to pedestrian safety, street improvements, or specific endeavors like the downtown plaza park. The aim is to leverage these funds alongside other City resources and potential grant dollars to complete these projects within a timeframe of 3 to 5 years. This approach provides taxing districts with a clear understanding of the tax revenue they are currently forgoing due to the URA, allowing them to anticipate and budget for the eventual return of these funds into their budgets, including those of the City.

Mayor Freilinger opened the floor to Councilors for any modifications or open discussions regarding any items that may have been overlooked during the meeting.

Councilor Sutton raised the topic of lighting and which gravel roads are scheduled for paving in the future, suggesting that this information should be specified under Critical Infrastructure. Mayor Freilinger added that consideration should also be given to street vacations. City Manager Misley indicated that these matters would be addressed as part of the Transportation Plan.

Councilor Sutton proposed renaming the Community Livability goal related to the Westfield Property Affordable/Workforce Housing Project to "Westfield Homes" and suggested removing the words "Affordable," "Workforce," and "Projects" from the topic altogether. Councilor Newton agrees.

Councilor Sutton proposed exploring potential ordinances related to the "Mobility Hub," specifically regarding the use of golf carts downtown. City Manager Misley suggested broadening the scope to include "different modes of transportation." Councilor Newton expressed interest in examining mobility hubs in similar-sized communities to gain insight into their implementation.

Councilor Miller raised concerns about the mobility hub including A Street and would like to see it put somewhere else in town due A Street being a problematic intersection. Council was not in agreement with Councilor Miller's suggestion.

Councilor Sutton proposed adding an exploration of the requirements and considerations for adding an additional School Resource Officer (SRO) for the School District to the existing goal of continuing to work closely with other local taxing districts (including the School District, Fire District, and Library District) to better serve the community today while planning for the next generation of Silvertonians.

Mayor Freilinger stated it may be more beneficial to add it to Community Livability but agrees with Councilor Sutton to add school safety.

City Manager Misley suggested that the consideration of adding an additional School Resource Officer (SRO) for the School District could be incorporated into the traffic and Safe Routes to School initiatives. He mentioned ongoing discussions with the Silver Falls School District Superintendent and expressed the intention to further explore this program with them.

Silverton Police Chief Anglemier suggested exploring the possibility of implementing an additional tax to fund another School Resource Officer (SRO) position.

Council engaged in a discussion regarding the need for an additional School Resource Officer (SRO) and explored whether the School District was willing to continue partnering with the City in this endeavor. Additionally, they

discussed the potential of involving Marion County in the partnership to address the need for additional SRO services.

Councilor Traeger proposed the inclusion of Parks and Recreation-related initiatives in the continuing goals. The Council collectively agreed that ongoing projects from previous years should be integrated into the next year's goals if they haven't been completed. Detailed discussions ensued between the Council and staff regarding these ongoing projects, emphasizing the need to pursue completion, identify funding sources, and document these aspects within the goals.

Mayor Freilinger inquired about the feasibility of transferring parks funds to the sewer funds for the Pettit Lake trail project. City Manager Misley responded that this issue may have been resolved, but further discussions on the matter are anticipated in the future.

Councilor Newton emphasized the importance of clear communication from staff regarding staffing needs during the upcoming budget cycle.

III. Adjournment

A motion was made by Councilor Sutton to Adjourn. Meeting Adjourned at 7:42 p.m.

Respectfully submitted by:

/s/Jamie Ward – Assistant to the City Manager/City Clerk