

CITY OF SILVERTON
RESOLUTION
19-13

A RESOLUTION OF THE SILVERTON CITY COUNCIL AMENDING THE CITY'S ADMINISTRATIVE FEE SCHEDULE

WHEREAS, staff has reviewed administrative fees charged for various services provided to citizens and has recommended some changes; and

WHEREAS, staff is recommending the inclusion of the fees charged for public record requests, lien searches, and municipal court correctable violations; and

WHEREAS, staff is recommending the unexplained high usage adjustment fee be removed; and

WHEREAS, staff is recommending the Zoning Review Fee be removed.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF SILVERTON, AS FOLLOWS:

Section 1: That Resolution No. 03-07 increasing fees for public records disclosures of special assessments is hereby repealed.

Section 2: That Resolution No. 18-07 amending the City's Administrative Fee Schedule is hereby repealed.

Section 3: The City Council authorizes and adopts the attached schedule of fees marked Exhibit 'A', and the amended schedule shall take effect upon the effective date of this resolution.

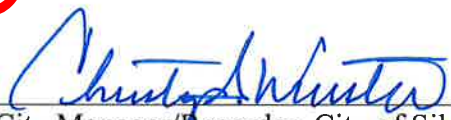
Section 4: That this resolution is and shall be effective after its passage by the City Council.

Resolution adopted by the City Council of the City of Silverton, this 1st day of April, 2019.



Mayor, City of Silverton
Kyle Palmer

ATTEST



City Manager/Recorder, City of Silverton
Christy S. Wurster

Exhibit 'A'

**Administrative Fees
Effective April 1, 2019**

NAME	Fee Amount
Utility Deposit	100.00
Utility Payment Late Fee (will be assessed on the 21 st of each month)	10.00
Monthly Interest Charge (if account is not paid by the last day of the month)	1.5%
Administrative Fee for Delinquent Accounts (Accounts not paid by 5:00 pm the day before shut-off day)	40.00
Processing Fee for utility customer services Exceptions: 1. Vacationers gone for more than one month.	10.00
Garden Meter Turn On	10.00
After Hours Fee	65.00
Leak Adjustment Service Fee (deducted from credit allowed per Ord 13.24.210)	10.00
Physical Verification of Reduction in number of business or living units.	20.00
Returned Check Fee	25.00
Photocopy Fee per Page for 8.5 X 11 (black & white)	.15
Photocopy Fee per Page for 8.5 X 11 (color)	.30
Photocopy Fee per Page for 11 X 17 (black & white)	.30
Photocopy Fee per Page for 11 X 17 (color)	.60
Nonstandard document	Actual cost
Photo Paper Additional per Page	.60
Fax Fee per Page	1.00
Election Filing Fee	50.00
City Code Book	30.00
Council/Planning Audio Tape	5.00
Budget Book	25.00
Annual Financial Report / Audit	25.00
Lien Search	40.00
Liquor License – New	50.00
Liquor License – Change	35.00
Liquor License – Renewal	25.00
Liquor Use Permit (Alcohol Permit)	50.00
Street Closure Fee – for profit organizations only	75.00

Repealed by Resolution No. 2020-05
 Effective July 1, 2020

**Court Fees
Effective April 1, 2019**

NAME	Fee Amount
Payment Agreement Fee of unpaid balance (Waived if account is paid within 30 days)	25.00
Suspension Fee	15.00
Court Collection Fee (maximum \$250.00)	25%
Reinstatement Fee	20.00
Fail to Appear Fee	25.00
Fail to Pay per Payment Agreement	35.00
Correctable Violation	50.00

**Other Fees
Effective April 1, 2019**

NAME	Fee Amount
Finger Print Fee	15.00
Toxicity Testing Fee	10.00
Septage Fee (minimum fee is \$50.00)	\$0.18/gallon
Police Reports and Incident Reports *\$15.00 for the first 10 double-sided pages and \$.15 per side for each additional page	15.00*
8 GB USB flash drive	8.00
16-32 GB flash drive	10.00
64 GB flash drive	18.00
128 GB flash drive	32.00
Research requests up to 30 minutes	Reproduction costs only
Research requests 30 minutes and over *hourly wage includes benefits	Reproduction costs + staff hourly wage*